

ADDENDUM #5
TO PRDE RFP NO: PRDE-OSIATD-FY2018-002 MOBILE DEVICES,
PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT

October 4, 2018

CLARIFICATIONS AND AMENDMENTS TO THE RFP

In response to requests from several interested proposers, the following extensions have been granted:

1. The proposal deadline has been extended from 4:00 P.M. AST Friday October 5, 2018, to 4:00 P.M. AST Friday October 12, 2018.
2. The deadline for customer references to be received by the Department has been extended from 4:00 P.M. AST Friday October 5, 2018, to 4:00 P.M. AST Friday October 12, 2018.

PUERTO RICO DEPARTMENT OF EDUCATION




1-WEEK EXTENSION APPROVED FOR PRDE RFP 2018-002-MOBILE DEVICES

From: OSIATD Proposal osiatdproposal@de.pr.gov

To: mayala@sescopr.com , 'Jose Aquino' jaquino@sescopr.com

Date: Thursday, October 4, 2:45 PM

 PRDE_ RFP [2018-002](#)_Addendum #5_Extension Notice_10-4-18.pdf 10 KB

Please Confirm Receipt of this Email.

Good Afternoon,

In response to requests from several vendors, the Puerto Rico Department of Education has approved a one-week extension to the proposal and reference deadlines of the above-referenced RFP. Please see the attached Addendum #5. Thank you.

PUERTO RICO DEPARTMENT OF EDUCATION

'NOTA DE CONFIDENCIALIDAD: El texto y los documentos que acompañan este correo electrónico están destinados sólo para el uso de la persona, personas o entidades mencionadas anteriormente. Si usted no es uno de los destinatarios se le notifica que cualquier divulgación, copia, distribución o si se lleva a cabo cualquier acción en relación con el contenido de este correo electrónico es estrictamente prohibido. Si usted ha recibido este correo electrónico por error, favor notificar inmediatamente y devolver el correo electrónico original a la persona que lo envió.

CONFIDENTIALITY NOTE: The text and documents accompanying this electronic mail are intended only for the use of the individuals or entities named above. If you are not one of the intended recipients, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance of the contents of this electronic information is strictly prohibited. If you have received this electronic mail by error, please immediately notify and return the original electronic mail to the sender.'



ADDENDUM #4
TO PRDE RFP NO: PRDE-OSIATD-FY2018-002 MOBILE DEVICES,
PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT

October 2, 2018

CLARIFICATIONS AND AMENDMENTS TO THE RFP

Technology Errors and Omissions insurance coverage is not required for vendors only proposing professional development services. However, professional development proposers are required to comply with all other insurance coverage requirements identified in the RFP and as required by the Department.

PUERTO RICO DEPARTMENT OF EDUCATION



**PRDE-OSIATD-002-2018 - MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT
LETTERS OF INTENT RECEIVED BY 9/21/18 DEADLINE**

	COMPANY	CONTACT INFORMATION		
		CONTACT NAME	MAIL	OFFICE
1	CAMERA MUNDI INC	Eduardo Fuertes	efuertes@cameramundi.com	787-653-4876
2	CARIBBEAN DATA SYSTEM INC	Ana Rivera	arivera@caribbeandata.com	787-774-6969
3	COMPUTER NETWORK SYSTEMS CORP DBA COMPUTERLINK	Dave Morales	dave.morales@computerlink.cc	787-250-5465
4	DELL TECHNOLOGIES INC	Jennifer Solivan	Jennifer_Solivan@Dell.com	787 775 3008
5	EDICIONES SANTILLANA	Ignacio Romero Rovira	iromero@santillana.com	787-781-9800
6	EVERTECH GROUP LLC	Carlos J. Ramirez Padilla	carlos.ramirez@evertecinc.com	787-759-9999 ext 6001
7	GLOBAL EDUCATIONAL EXCHANGE OPPORTUNITIES, INC.	Odette Pineiro Caballero	info@geeoopr.com	787-621-6777
8	ISLAND COMPUTER COMPONENTS (ICC)	Shary Gil Lozano	shary@icc.pr.com	787-961-2222 ext 2028
9	J SAAD NAZER INC	Jesus Saad Nazer	jsn@isaadnazer.com	787-763-0303
10	LS INNOVATIVE EDUCATION CENTER INC	Cesar A. Vargas	info@liseducationcenter.com	787-818-0100
11	NETXAR	Marla Rodriguez	Marla.rodriguez@netxar.com	787-765-0058 ext 2019
12	RICOH	Daniel Perez Miranda	daniel.perez@ricoh-la.com	787-641-4690
13	SESCO TECHNOLOGY SOLUTIONS	Miguel A. Ayala Ayala	mavalala@sescopr.com	787-772-6368
14	SM, INC	Sheila Vazquez	Sheila.vazquez@sm-pr.com	787-625-9800
15	UNITED DATA TECHNOLOGIES (UDT)	Joe Montesinos	jmontesinos@udtonline.com	305-882-0435
16	WF COMPUTER SERVICES	William Figueroa	wfigueroa@wfcomputerpr.com	787-757-2570



GOBIERNO DE PUERTO RICO



DEPARTAMENTO DE EDUCACIÓN

Oficina de Sistemas de Información y Apoyo Tecnológico a la Docencia

ADDENDUM #3*
**TO PRDE RFP NO: PRDE-OSIATD-FY2018-002 MOBILE DEVICES,
PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT**

September 25, 2018

***This Addendum #3 was inadvertently referenced as Addendum #2 in an email sent on September 14, 2018 regarding the extension referenced below. Our apologies for the error. Please note this correction.**

CLARIFICATIONS AND AMENDMENTS TO THE RFP

1. **THE LETTER OF INTENT DEADLINE HAS BEEN EXTENDED FROM 4:00 P.M. AST FRIDAY SEPTEMBER 14, 2018 TO 4:00 P.M. AST FRIDAY SEPTEMBER 21, 2018.**
2. **THE PROPOSAL DEADLINE HAS BEEN EXTENDED FROM 4:00 P..M AST FRIDAY SEPTEMBER 28, 2018 TO 4:00 P.M. AST FRIDAY OCTOBER 5, 2018.**

PUERTO RICO DEPARTMENT OF EDUCATION

P.O. Box 190759, San Juan PR 00919-0759 • Tel.: (787)773-2696



El Departamento de Educación no discrimina de ninguna manera por razón de edad, raza, color, sexo, nacimiento, condición de veterano, ideología política o religiosa, origen o condición social, orientación sexual o identidad de género, discapacidad o impedimento físico o mental; ni por ser víctima de violencia doméstica, agresión sexual o acoso



GOBIERNO DE PUERTO RICO



DEPARTAMENTO DE EDUCACIÓN

Oficina de Sistemas de Información y Apoyo Tecnológico a la Docencia

ADDENDUM #2
TO PRDE RFP NO: PRDE-OSIATD-FY2018-002 MOBILE DEVICES,
PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT

September 24, 2018

CLARIFICATIONS AND AMENDMENTS TO THE RFP

- 1. Additional information on the Evaluation Criteria set forth in Section VIII of the RFP is provided as follows:

Table with 2 columns: CRITERIA and ELEMENTS TO BE CONSIDERED (Others May Be Added). It lists 5 criteria such as 'Quality and responsiveness of proposed services', 'Past performance on other contracts', 'Price of equipment and services', 'Ability of Proposer to deliver proposed equipment', and 'Comprehensiveness of proposal for delivering all categories of requested equipment and services'.

P.O. Box 190759, San Juan PR 00919-0759 • Tel.: (787)773-2696



El Departamento de Educación no discrimina de ninguna manera por razón de edad, raza, color, sexo, nacimiento, condición de veterano, ideología política o religiosa, origen o condición social, orientación sexual o identidad de género, discapacidad o impedimento físico o mental, ni por ser víctima de violencia doméstica, agresión sexual o acoso.

Handwritten signature in blue ink.

2. Additional information and clarifications pertaining to vendor questions on equipment and services requested under the RFP are provided on **Exhibit A** attached to this Addendum #2 and made a part hereof.
3. A list of vendors that submitted mandatory Letters of Intent by the 4:00 P.M. AST Friday, September 21, 2018 deadline is attached to this Addendum #2 as **Exhibit B** and has been posted on the Department's website at www.de.pr.gov.
4. Vendors are advised that the audited Financial Statements (including auditor's letter of opinion, auditor's notes, balance sheet, and statement of income/loss) required under the RFP must cover the past three (3) years and should only be submitted for the vendor submitting the proposal. Financials submitted for other companies involved in a proposal will not be considered in the evaluation of the proposal.
5. The services requested under the RFP will be evaluated and vendors selected in the following order: Devices will be selected first, Professional Development services for the selected devices will be chosen second, and Project Manager services will be selected third.

PUERTO RICO DEPARTMENT OF EDUCATION



**EXHIBIT A TO ADDENDUM #2
REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT
PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS**

COMPANY	DATE	QUESTIONS (COPIED FROM VENDOR EMAILS)	SUPPLEMENTAL PRDE RESPONSES & CLARIFICATIONS
WF COMPUTERS	09/07/18	If the purpose of the RFP is to include more proponents, but the RFP provides extra % to the weight for a contractor already with the PRDE and then additional weight for delivery of all categories, it could tilt unfairly the scale for an in house PRDE contractor by an additional 35%.	The RFP does not provide for extra weight to PRDE's contractors nor will PRDE give extra % weight to its current contractors just because they are the PRDE's contractors.
WF COMPUTERS	09/07/18	If purpose is for other contractors to be involved, why not extend the time to allow a more comprehensive sharing process.	Under the RFP, vendors have 6 weeks to collaborate and partner with other vendors on their proposals. PRDE considers the time allotted as adequate.
WF COMPUTERS	09/07/18	How was [7040] incorporated in the RFP?	Regulation 7040 allows the use of RFPs
WF COMPUTERS	09/07/18	On Page 58 of the RFP, it states that revisions on losing proposals should go to the Appellate Court, but Regulation 7040 provides revisions under Junta de Revisora. Is the PRDE revising or modifying its own rules and regulations.	Under Regulation 7040 the Junta Revisora does not review RFP processes.
WF COMPUTERS	09/07/18	Who will be appointing the Selection Committee? Will the selection process of the Committee be posted?	The Secretary of the Department of Education will appoint members of an Evaluation Committee (not "Selection Committee"). Copies of the award notices will be sent to all vendors that submitted proposals for the services covered in each of the notices.
WF COMPUTERS	09/07/18	Can you provide the information used under the Office that regulates/acquisition of non-Personal Services?	It is unclear as to what the meaning of the question is. As drafted, this question cannot be answered.
WF COMPUTERS	09/07/18	Why did the PRDE not involve IT services in preparing the RFP?	This assumption is incorrect. The PRDE's technical team participated in the drafting of the specifications of the RFP.
WF COMPUTERS	09/07/18	Why is no person of the Junta de Subastas present at this meeting?	Under Regulation 7040 the Junta de Subastas does not participate in RFP processes.
WF COMPUTERS	09/07/18	How will the RFP evaluate estimated costs by proposer regarding matters that have no PRDE procedures already in place? (Regulations)	It is unclear as to what is the meaning of the question is. This question cannot be answered as drafted.
WF COMPUTERS	09/07/18	RFP Page 58 - PRDE Rules and Regulations on Acquisitions (7040) has the power to regulate the RFP Process. How did Connected comply with Section 6.6 that requests that Connected has complied with state, Federal, municipal laws?	The basic premises of the question are incorrect. Therefore, we cannot provide an answer.

COMPANY	DATE	QUESTIONS (COPIED FROM VENDOR EMAILS)	SUPPLEMENTAL PRDE RESPONSES & CLARIFICATIONS
SM INC	09/07/18	Does PD have to be tied to the actual rates approved by the DE? Title II - DOE has established professional development rates. Do these rates impact the RFP proposal prices, and if so please publish those rates and describe how the rates are applicable to mobile devices RFP.	<p>The Professional Development costs under the Title I, Part A programs; Title II, Part A and Title III, Part A of the Elementary and Secondary Law of 1965 (ESEA, as amended) apply to curriculum integration courses. Offers in the modalities of mentoring, coaching, demonstration classes, web based training, workshops and seminars whose content is related to curriculum integration shall not exceed the Department's rates, which are described on the price schedule below. However, it is important to take note that the Department reserves the right to negotiate the costs to be presented in each proposal and they will be evaluated according to allowable, reasonable and necessary costs.</p> <p>The Title I, Title II pre-established costs do not apply to trainings on the basic usage of technology devices nor commercial applications such as Word and Excel. Exceptions could apply in cases where teachers are learning how to use the application to teach topics that are included in the curriculum. For example, teaching linear equations using Excel.</p>
UNIDENTIFIED	09/07/18	DOE Tagging System - please describe the process in detail so proposers can take into consideration for timeline determinations and pricing.	<p>See Exhibit C to Addendum #2 to the RFP to view the price schedule and definitions of the types of courses.</p> <p>The process in Property begins after the receiver registers the receipt of the goods and / or equipment in the system. As applicable, the receipt identifies the amount, custodian, serial number, location among other items. The information automatically passes to the Asset Management module and property asset tag numbers are generated. Then, the Department generates the property receipts in use and prints the labels to be used to tag the equipment and obtain the signature on the property receipt of the person who will be the custodian of the equipment.</p>
WF COMPUTERS	09/04/18	b. Provide regulations as to manner of labeling each property item. That includes places and dates of delivery, person to be delivered to and installation. What are the procedures in place for the acceptance of the items?	<p>See immediately preceding response. No additional information is available at this time.</p>
UNIDENTIFIED	09/07/18	Payment Terms - what are they and what are Proposer payment options?	<p>There is no standard payment term. Payment terms will be negotiated by the Department and selected vendor(s).</p>
UNIDENTIFIED	09/07/18	Evaluation Criteria Subparts - please publish.	<p>See Paragraph 1 on Page 1 of Addendum #2 to the RFP.</p>

COMPANY	DATE	QUESTIONS (COPIED FROM VENDOR EMAILS)	SUPPLEMENTAL PRDE RESPONSES & CLARIFICATIONS
UNIDENTIFIED	09/07/18	Clarification on curriculum integration requirements and who's responsible for what	See <u>Exhibit D</u> to Addendum #2 to the RFP.
WF COMPUTERS	09/04/18	4. Describe the operating system for Tablet and version required? Android or Windows? Describe procedures as to updates.	Requirements for Tablets are either Windows or iOS, depending on the equipment proposed. Selected vendor(s) will not be responsible for operating system updates.

**EXHIBIT B TO ADDENDUM #2
REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT
LETTERS OF INTENT RECEIVED BY SEPTEMBER 21, 2018 DEADLINE**

		CONTACT INFORMATION		
	COMPANY	CONTACT NAME	MAIL	OFFICE
1	CAMERA MUNDI INC	Eduardo Fuertes	efuertes@cameramundi.com	787-653-4876
2	CARIBBEAN DATA SYSTEM INC	Ana Rivera	arivera@caribbeandata.com	787-774-6969
3	COMPUTER NETWORK SYSTEMS CORP DBA COMPUTERLINK	Dave Morales	dave.morales@computerlink.cc	787-250-5465
4	DELL TECHNOLOGIES INC	Jennifer Solivan	Jennifer_Solivan@Dell.com	787 775 3008
5	EDICIONES SANTILLANA	Ignacio Romero Rovira	iromero@santillana.com	787-781-9800
6	EVERTECH GROUP LLC	Carlos J. Ramirez Padilla	carlos.ramirez@evertecinc.com	787-759-9999 ext 6001
7	ISLAND COMPUTER COMPONENTS (ICC)	Shary Gil Lozano	shary@icc.pr.com	787-961-2222 ext 2028
8	J SAAD NAZER INC	Jesus Saad Nazer	jsn@isaadnazer.com	787-763-0303
9	LS INNOVATIVE EDUCATION CENTER INC	Cesar A. Vargas	info@liseducationcenter.com	787-818-0100
10	NETXAR	Maria Rodriguez	Maria.rodriguez@netxar.com	787-765-0058 ext 2019
11	RICOH	Daniel Perez Miranda	daniel.perez@ricoh-l.com	787-641-4690
12	SESCO TECHNOLOGY SOLUTIONS	Miguel A. Ayala Ayala	mayala@sescopr.com	787-772-6368
13	SM, INC	Sheila Vazquez	Sheila.vazquez@sm-pr.com	787-625-9800
14	UNITED DATA TECHNOLOGIES (UDT)	Joe Montesinos	jmontesinos@udtonline.com	305-882-0435
15	WF COMPUTER SERVICES	William Figueroa	wfigueroa@wfcomputerpr.com	787-757-2570

**EXHIBIT C TO ADDENDUM #2
REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT
PROFESSIONAL DEVELOPMENT PRICE SCHEDULE AND COURSE DEFINITIONS**

Titlle I, Tittle II Standard Costs for Professional Development

COACHING		MENTORING	
Master's Degree 2 hours	Master's Degree 3 hours	Master's Degree 10 hours	PhD Degree 10 hours
\$ 305.00	\$525.00	\$660.00	\$770.00
	PhD Degree 2 hours		
	\$360.00		
	PhD Degree 3 hours		
	\$635.00		
DEMONSTRATION CLASSES / WEBINARS			
Master's Degree 2 hours Individual	Master's Degree 4 hours Individual	Master's Degree 10-30 participants	PhD Degree 4 hours 10-30 participants
\$195.00	\$360.00	\$585.00	\$1,335.00
	PhD Degree 2 hours Individual		
	\$250.00		
	PhD Degree 4 hours Individual		
	\$445.00		
	Master's Degree 2 hours 10-30 participants		
	\$585.00		
	Master's Degree 4 hours 10-30 participants		
	\$1,080.00		
	PhD Degree 2 hours 10-30 participants		
	\$750.00		
WORKSHOPS (10 PARTICIPANTS)		SEMINARS/CONFERENCES	
Master's Degree 6 hours	PhD Degree 6 hours	Master's Degree 6 hours	PhD Degree 6 hours
\$1,700.00	\$1,700.00	\$5,000.00	\$5,000.00
	Comments		Comments
	\$170 Additional participant		\$135 Additional participant

- Individual process (1-to-1) and personalized, which is led by people with vast/recognized experience in the topic.
- It must be offered continuously and consistently.
- The mentor must have more experience than the participant in the academic area in which he is offering the service.
- It will take place in the workplace (job-embedded)
- 10 contact hours
- Process with up to three participants that is led by people with vast/recognized experience in the topic.
- It is integrated to the workspace, which aims to implement new strategies, scientifically proven and effective, relevant to the classroom
- Between 2 and 3 contact hours
- These can be offered individually or in groups.
- Focused on the occupational and technical subjects and the relevant educational strategies, with the participation of a specialist that succeeds in demonstrating the conceptual development and application of the concepts.
- In the case of groups, the number of participants must be between 10 to 30 for each group.
- Between 2 and 4 hours contacts
- Each topic will be covered in in one or several days with a total of six (6) contact hours.
- They have to integrate theory with practice as the driving force of the pedagogical process to develop and improve knowledge, skills, abilities and attitudes of each participant.
- The workshops have to provide space for participation, conceptualization and reflection.
- The number of participants must be no less than 10 and no more than 30 for each group.
- Each topic will be covered in one or several days with a total of six (6) contact hours.
- Must provide the opportunity to build knowledge through interaction and activity.
- Include supervised sessions with shared participation (teachers, students, experts, etc.).
- The number of participants must be no less than 31 and no more than 100, for each group.
- They can be using by Web-Based Seminars mode.

Mentoring

Coaching

Demonstration classes/ Webinar

Workshops

Seminars or Conferences

EXHIBIT D TO ADDENDUM #2
REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT
PUERTO RICO DEPARTMENT OF EDUCATION – CURRICULUM INTEGRATION REQUIREMENTS
AND ALLOCATION OF RESPONSIBILITIES

VENDOR QUESTION: Clarification on curriculum integration requirements and who's responsible for what.

PRDE SUPPLEMENTAL RESPONSE:

The Department of Education is making an investment in technology and PD that are intended to extend learning and improve academic achievement. Our goal in curriculum integration is that teachers are able to use the new tools (laptops, training, and instructional resources) to provide students and themselves with:

- Access to up-to-date, primary source material
- Methods of collecting/recording data
- Ways to collaborate with students, teachers, and experts around the world
- Opportunities for expressing understanding via multimedia
- Learning that is relevant
- Training for publishing and presenting their new knowledge

As teachers are taught how to use tools, we need to make sure they are developing a new mindset that they will be use tools to investigate, find interesting instructional materials, and present them using innovative ways. Vendors can feel free to propose courses, activities, or software tools that will help teachers:

- a) develop a new mindset (such as change management sessions, workshops where teachers practice how incorporate technology to sample curriculums);
- b) find interesting instructional materials (using search engines, freely available instructional repositories, optional proprietary tools);
- c) identify when and how to incorporate the instructional tools into the class lessons;
- d) present materials to students using interesting ways (using tools such as, but not limited to, Powerpoint, Onenote, a Wiki, virtual tours, Sway, and Skype).

The department has the following resources that can be used to support and/or complement training activities:

1. Access to eleven (11) digital textbook repositories, most of which provide instructional materials and comprehension questions.

2. Email accounts and access to the Office 365 Education suite.
3. Laboratories with PCs, internet access.
4. A Digital Library with access to over 200 instructional learning repositories classified by subject matter and type (for example, PBL, gaming).
5. A system that automates the generation of educational plans, which includes over 6,000 educational standards and indicators in all disciplines taught across all grades. These are available to companies interested in executing activities using DE-specific sample curriculum.

The teacher PD will take them through the SAMR Progression Model for Technology Integration, and prepare them to do the same with their students.

As far as the who is responsible for what:

- Section 6.2.1 specifies the responsibilities of proposers.
- The responsibilities of the Department include:
 - Calling for the participation of teachers in the trainings.
 - Removing obstacles that could impede the successful execution of trainings.
 - Providing supplementary educational materials that are specific to the Puerto Rico educational system to the proposers that request so.

mayala@sescopr.com

From: OSIATD Proposal <osiatdproposal@de.pr.gov>
Sent: Friday, September 14, 2018 7:52 PM
To: mayala@sescopr.com; 'Jose Aquino'; 'David Habibe'
Subject: *NOTICE OF RFP LETTER OF INTENT AND PROPOSAL DEADLINE EXTENSIONS*

PLEASE ACKNOWLEDGE RECEIPT OF THIS NOTICE

The Puerto Rico Department of Education is continuing to work on responses to certain questions submitted by interested vendors regarding the Mobile Device RFP. The responses to these questions should be posted in an addendum early next week. In the meantime, to ensure vendors have sufficient time to analyze the additional information, the Department has elected to extend the Letter of Intent and the Proposal deadlines by one (1) week each, effective immediately. The new deadlines are as follows:

1. **THE LETTER OF INTENT DEADLINE HAS BEEN EXTENDED FROM 4:00 P.M. AST FRIDAY SEPTEMBER 14, 2018 TO 4:00 P.M. AST FRIDAY SEPTEMBER 21, 2018.**
2. **THE PROPOSAL DEADLINE HAS BEEN EXTENDED FROM 4:00 P.M. FRIDAY SEPTEMBER 28, 2018 TO 4:00 P.M. AST FRIDAY, OCTOBER 5, 2018.**

Addendum #2 confirming the extensions communicated in this Notice will be posted on the Department's website.

PUERTO RICO DEPARTMENT OF EDUCATION

'NOTA DE CONFIDENCIALIDAD: El texto y los documentos que acompañan este correo electrónico están destinados sólo para el uso de la persona, personas o entidades mencionadas anteriormente. Si usted no es uno de los destinatarios se le notifica que cualquier divulgación, copia, distribución o si se lleva a cabo cualquier acción en relación con el contenido de este correo electrónico es estrictamente prohibido. Si usted ha recibido este correo electrónico por error, favor notificar inmediatamente y devolver el correo electrónico original a la persona que lo envió. CONFIDENTIALITY NOTE: The text and documents accompanying this electronic mail are intended only for the use of the individuals or entities named above. If you are not one of the intended recipients, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance of the contents of this electronic information is strictly prohibited. If you have received this electronic mail by error, please immediately notify and return the original electronic mail to the sender.'



GOBIERNO DE PUERTO RICO



DEPARTAMENTO DE EDUCACIÓN

Oficina de Sistemas de Información y Apoyo Tecnológico a la Docencia

**ADDENDUM #2
TO PRDE RFP NO: PRDE-OSIATD-FY2018-002 MOBILE DEVICES,
PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT**

September 14, 2018

CLARIFICATIONS AND AMENDMENTS TO THE RFP

1. **THE LETTER OF INTENT DEADLINE HAS BEEN EXTENDED FROM 4:00 P.M. AST FRIDAY SEPTEMBER 14, 2018 TO 4:00 P.M. AST FRIDAY SEPTEMBER 21, 2018.**
2. **THE PROPOSAL DEADLINE HAS BEEN EXTENDED FROM 4:00 P.M. AST FRIDAY SEPTEMBER 28, 2018 TO 4:00 P.M. AST FRIDAY OCTOBER 5, 2018.**

PUERTO RICO DEPARTMENT OF EDUCATION

P.O. Box 190759. San Juan PR 00919-0759 • Tel.: (787)773-2696



El Departamento de Educación no discrimina de ninguna manera por razón de edad, raza, color, sexo, nacimiento, condición de veterano, ideología política o religiosa, origen o condición social, orientación sexual o identidad de género, discapacidad o impedimento físico o mental; ni por ser víctima de violencia doméstica, agresión sexual o acoso.

Miguel A. Ayala-SESCO

From: OSIATD Proposal <osiatdproposal@de.pr.gov>
Sent: Thursday, September 13, 2018 10:57 AM
To: mayala@sescopr.com
Subject: PRDE-OSIATD-2018-002 MOBILE DEVICE RFP: IMPORTANT REMINDERS

Good Morning,

PLEASE CONFIRM RECEIPT OF THIS MESSAGE

The purpose of this email is to remind Proposers of certain key deadlines and requirements of the Puerto Rico Department of Education's RFP No. PRDE-OSIATD-2018-002-Mobile Devices, Professional Development and Project Management. In this regard, please note the following:

- 1. The deadline to submit a Letter of Intent (mandatory) is 4:00 p.m. AST, this Friday (TOMORROW), September 14, 2018.** If you intend to submit a Letter of Intent and haven't done so, the sample Letter of Intent is attached to the RFP as Form 8.
- 2. Addendum #1 to the RFP, and responses to questions received from interested vendors (2 documents) have been posted on the Department's website www.de.pr.gov.** Proposers are encouraged to continue checking the Department website (www.de.pr.gov) for updates, including RFP Addenda that must be acknowledged on the Proposer Proposal Signature Page.
- 3. Proposals are due on or before 4:00 p.m. AST, Friday, September 28, 2018** (1 original proposal in a 3-ring binder, 1 copy of the original proposal on a jump drive, and 1 copy of the original proposal or a document share link emailed to osiatdproposal@de.pr.gov). **PROPOSERS ARE RESPONSIBLE FOR ENSURING ALL THREE (3) COPIES OF THE PROPOSALS ARE DELIVERED TO THE DEPARTMENT BY THE DEADLINE. LATE PROPOSALS WILL NOT BE ACCEPTED.**
- 4. Proposer's clients must email completed Reference Questionnaires to the Department on or before 4:00 p.m., AST Friday, September 28, 2018 at osiatdproposal@de.pr.gov.** A minimum of 3 references are required. **PROPOSERS ARE RESPONSIBLE FOR ENSURING THE COMPLETED REFERENCE QUESTIONNAIRES ARE RECEIVED BY THE DEPARTMENT BY THE DEADLINE. ANY PROPOSER THAT FAILS TO ENSURE 3 REFERENCE QUESTIONNAIRES ARE RECEIVED BY THE DEPARTMENT BY THE DEADLINE WILL BE AUTOMATICALLY DISQUALIFIED FROM CONSIDERATION.**
- 5. Section VII.3.7.S TAB 19: Financial Statements (Mandatory).** Proposers are reminded of the following requirements for financial statements: "Copies of audited financial statements or tax returns signed by the preparer for the three (3) previous fiscal years and the most recent quarterly report shall be provided. Financial Statements shall include auditor's letter of opinion, auditor's notes, balance sheet, and statement of income/loss. Each prime or joint venture partner shall submit this information."

PUERTO RICO DEPARTMENT OF EDUCATION

'NOTA DE CONFIDENCIALIDAD: El texto y los documentos que acompañan este correo electrónico están destinados sólo para el uso de la persona, personas o entidades mencionadas anteriormente. Si usted no es uno de los destinatarios se le notifica que cualquier divulgación, copia, distribución o si se lleva a cabo cualquier acción en relación con el contenido de este correo electrónico es estrictamente prohibido. Si usted ha recibido este correo electrónico por error, favor notificar inmediatamente y devolver el correo electrónico original a la persona que lo envió. CONFIDENTIALITY NOTE: The text and documents accompanying this electronic mail are intended only for the use of the individuals or entities named above. If you are not one of the intended recipients, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance of the contents of this electronic information is strictly prohibited. If you have received this electronic mail by error, please immediately notify and return the original electronic mail to the sender.'

PROPOSAL SUBMITTAL REVISED FORM 11: DEVICE PROPOSAL FUNCTIONALITY COMPLIANCE

LAPTOPS

	MINIMUM FUNCTIONALITY SPECIFICATION	PROPOSAL COMPARISON TO SPECIFICATIONS			NOTES/EXCEPTIONS
		MEETS	EXCEEDS	DOES NOT MEET	
a	Convertible notebook that allows the device to switch between laptop, tablet, and tent forms. Keyboard remains attached to the device at all times.				
b	Attached full-size keyboard that should be able to flip around out of the way in tablet mode				
c	Processor - Intel Celeron N4100 Processor (1.10 GHz, up to 2.40GHz Burst, 2MB cache), Intel® Pentium® N4200 Quad Core Processor (2M Cache, 1.1 GHz with Turbo up to 2.5 GHz), or Pentium 4405U Dual Core Processor (2M Cache, 2.1 GHz), Intel Core i5 processor (2MB, 2.3GHz dual-core with Turbo Boost up to 3.6GHz)				
d	4GB DDR3L RAM				
e	Intel® HD Graphics 500 Series Video				
f	Storage - 120GB SSD hard drive. eMMC not accepted				
g	Weight - 3.5 lbs or less (additional detail under "Device Portability")				
h	Wi-Fi - 802.11 a/b/g/n/ac Wi-Fi (802.11n 2.4GHz and 5GHz)				
n	Miracast (Intel® Wireless Display) Compliant				
o	Bluetooth - 4.0 wireless technology or greater				
p	Operating System - Windows 10 Education				
s	1.0 MP front-facing cameras (world facing cameras are optional)				
t	Rechargeable battery - eight-hour battery capacity that will allow the device to be used throughout a standard school day with the wireless antenna activated without being recharged (additional detail under "Device Power"				
u	Display - 11.6-inch diagonal multi-touch capacitive touch display capable of operating with the attached keyboard -1080 x 800 or 1366 x 768 minimum resolution or better				
v	Built-in mono-speaker (2w)				
w	Input/output interfaces for video, keyboard, computer, audio and capable of connecting to standard video output devices such as digital projectors, smart boards, computer monitors, and TVs (additional detail under "Ports and Print Service"). At minimum, the device must include the following ports: 2 USB (at least one of which is USB 3.0) 1 HDMI or HDMI adapter (storage containers for any proposed adapters must be included in proposal) 1 3.5-mm stereo headphone mini-jack				
x	1 RJ-45 or RJ-45 adapter (storage containers for any proposed adapters must be included in proposal) Built-in microphone				

LAPTOPS

PROPOSAL COMPARISON TO SPECIFICATIONS

	MINIMUM FUNCTIONALITY SPECIFICATION	MEETS	EXCEEDS	DOES NOT MEET	NOTES/EXCEPTIONS
y	AC power adapter and appropriate interface/power cable (minimum 5 ft. length)				
dd	Ruggedized casing or protective cover that is, at a minimum, capable of providing protection for the device sustaining a four-foot drop. Drop test should be performed in accordance with MIL-STD-810G.6 Procedure IV. Additionally, shock test should be performed in accordance with MIL-STD-810G, Method 516.6 Procedure I. Proposal must detail all tests that have been completed on the device, and what certifications the device holds regarding drop, shock and spill testing.				
ff	All electrical components must be Underwriters Laboratory (UL) Listed.				

TABLETS

	MINIMUM FUNCTIONALITY SPECIFICATION	PROPOSAL COMPARISON TO SPECIFICATIONS			NOTES/EXCEPTIONS
		MEETS	EXCEEDS	DOES NOT MEET	
a	Tablet form factor				
b	Processor 1.3 GHz Apple A7 processor or Intel Celeron N4100 Processor (1.10 GHz, up to 2.40GHz Burst, 2MB cache), Intel® Pentium® N4200 Quad Core Processor (2M Cache, 1.1 GHz with Turbo up to 2.5 GHz), or Pentium 4405U Dual Core Processor (2M Cache, 2.1 GHz)				
c	1GB RAM				
d	Storage - 32 GB				
e	Weight – 2.0lb or less				
f	Wi-Fi – 802.11 a/b/g/n Wi-Fi (802.11n 2.4GHz and 5GHz)				
g	Bluetooth – 4.0 wireless technology or greater				
h	1.0 MP front-facing (world facing cameras are optional)				
i	Built-in mono-speaker (2w)				
j	AC power adapter and appropriate interface/power				
k	Ruggedized casing or protective cover that is, at a minimum, capable of providing protection for the device sustaining a four-foot drop. Drop test should be performed in accordance with MIL-STD- 810G-6 Procedure IV. Additionally, shock test should be performed in accordance with MIL-STD- 810G, Method 516.6 Procedure I. Proposal must detail all tests that have been completed on the device, and what certifications the device holds regarding drop, shock and spill testing.				
m	All electrical components must be Underwriters Laboratory (UL) Listed				
n	Minimum tablet screen size is 7.9 inches Rechargeable battery – eight-hour battery capacity that will allow the device to be used throughout a standard school day with the wireless antenna activated without being recharged.				

CARTS

	MINIMUM FUNCTIONALITY SPECIFICATION	PROPOSAL COMPARISON TO SPECIFICATIONS			NOTES/EXCEPTIONS
		MEETS	EXCEEDS	DOES NOT MEET	
a	The cart must house at least 30 devices.				
b	The external construction must be made from welded 12 - 18-gauge solid steel frame				
c	The shelving must be 20-gauge steel or thicker				
d	Slot size be at least 1.25" or more to accommodate current PRDE issued student laptops and tablets with keyboards				
e	Dividers must be consisting of shock absorbing ABS Plastic or Nylon shelf divider system to prevent wear and tear on devices				
f	Cart width must not exceed 28" to fit through all classroom doors and cart footprint should be as small as possible to take up less space in the classroom (e.g. 28" x 28")				
g	Electrical components must be UL listed and cart shall have a switch located on the exterior of the cart to enable switching off of power to the cart if necessary				
h	Charging components shall deliver a sufficient number of amps per device to allow for charging in the shortest period of time without negatively affecting the electronics of the devices				
i	Must work with a standard 15 Amp electrical circuit. Smart power management system that prevents circuit tripping and protects devices by charging "round robin" style and is current sensing (able to determine the changing needs of the connected devices).				
j	Cart must be constructed of steel or similar durable metal that prevents exterior access to the contents without opening doors (no removable panels)				
k	External LED to indicate charging status				
l	Cart must have a cable management system to organize power adapters.				
m	Carts must have lockable doors and must include everything needed to secure equipment, either through a metal hasp and padlock, and/or keyed locking handles; ideally with multi-point security (2 or 3 bolt locking system). If a padlock (keyed or combination) is required it must be included.				
n	The casters must have oversized (4" - 6" diameter and at least 1" width) industrial grade balloon (solid rubber) tires with metal construction swivel castors capable of supporting 250+ lb. each). Non-marring rubber must provide easy rolling, quiet transport and be fully lockable.				
o	Carts must adhere to UL's 10-degree tip threshold.				
p	Carts must conform to common electrical and general safety standards (e.g. UL 60950, 1678, 1667, 498, etc.)				
q	Full access double doors in the front for the user and in the rear for the IT Administrator.				
r	Mostly unobstructed top work surface to accommodate peripherals such as printers or other devices.				
s	Cart must also provide ventilation vents to ensure devices don't overheat while charging in cart.				



**ADDENDUM #1
TO PRDE RFP NO: PRDE-OSIATD-FY2018-002 MOBILE DEVICES,
PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT**

September 12, 2018

CLARIFICATIONS AND AMENDMENTS TO THE RFP

- 1. **Section I.1 (Overview)** is amended to change the number of educators listed in the chart below from 25,000 to 30,000, resulting in the following totals:

THE PRDE SCHOOL SYSTEM*	
Students:	300,000
Schools:	856
Educators:	30,000
Educational Regions:	7

*Estimates

- 2. **Section III.5 (Mobile Devices)** is amended by replacing the anticipated deployment chart in said section with the following:

Approximate Anticipated deployment	Devices	Carts
Kindergarten through 2nd grade	18,000 Tablets	600
Elementary school grades 3rd, 4th and 5th, and	42,000 Laptops	1,400
Middle school grades 6th, 7th and 8th	43,200 Laptops	1,440
Educators	30,000 Laptops	0
School Labs (30 devices plus 1 cart per school)	26,130 Devices	871
SUBTOTAL	159,330	4,311
School-based Inventory for Quick Swaps	TBD	

- 3. **Section V.6 (Performance Bond)** is clarified as follows: Selected Proposers may submit performance bonds from one or all of the Proposer's subcontractors, in addition to the Proposer's performance bond, provided all performance bonds meet the requirements of the RFP and contract.
- 4. **Section III.6 (Equipment and Services)** is amended by deleting the last paragraph in said section in its entirety and replacing it with the following: "The Department may (a) award contracts for each of the categories of services to one (1), two (2) three (3) or more different proposers or (b) award a single contract for all service categories to a single proposer. There is no pre-set number of contracts expected to be awarded. The award(s) will be based on the ratings assigned to each category of service proposal submitted."



**REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
 MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT
 PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS
 PRDE RESPONSE**

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
ACER	09/05/18			Please advise on the Epeat Gold Certification requirement --- is this required or desired?	Currently listed as a minimum requirement, but proposers are not disqualified for lack of Epeat Gold Certification. However, proposers must indicate whether their proposal meets this specification in Form 10.
APPLE	09/04/18			1. Section 6.1.2.1(c) requires the devices to be able to utilize a school's existing network printers. Will PRDE provide a list of printer models expected to be used by these devices?	There are a variety of printers throughout the school system. The specific models that will be used by the devices is not known at this time.
APPLE	09/04/18			2. Who is buying the devices? Individual Schools or the DOE as a larger procurement? Centralized purchase or purchases by school/district? If centralized, will centralized entity purchasing devices then distribute?	The Department of Education is purchasing the devices for distribution to the schools by the proposer(s) selected to handle device deployment.
APPLE	09/04/18			3. Could you provide additional details around your vision for device deployment within grade levels?	Grades K-2, 3-5, and 9-12 will receive devices for at least 25% of their enrollment. Grades 6-8 will receive devices for at least 60% of their enrollment. K-2 students will receive tablets; students in all other grades will receive laptops. Each teacher will receive a laptop, regardless of the teacher's grade level.
APPLE	09/04/18			5. How does the PRDE plan to deal with enrollment changes within schools annually and across the terms of the agreement?	The estimated number of devices to be purchased and distributed during the term of the agreement is based on the Department's best estimate at this time; additional devices may be purchased during the term of the agreement if needed. The specific quantities are clarified in this spreadsheet below.
APPLE	09/04/18			6. How many different SIS solutions are deployed in PRDOE Schools? What is the SIS landscape?	There is 1 Student Information System used by the Department. It is not clear what is meant by the SIS landscape.
APPLE	09/04/18			7. Are there any known logistical challenges beyond typical with regard to device delivery, distribution and setup? What are geographical challenges with device delivery/deployment? Local logistics- can you move around easily, island-wide with larger delivery vehicles? What schools have docks?	There are no unique logistical challenges beyond typical for device delivery, distribution and setup. Devices need to be delivered across the island, including rural areas, but that doesn't present unusual challenges. It's very easy for large delivery vehicles to move around the island. The RFP team does not have any information about docks at schools.
APPLE	09/04/18			8. Will there be a DOE Project Office team dedicated to the initiative that will engage in actual device distribution and Device Management?	See Section 6 of the RFP - CATEGORY 3: PROJECT MANAGEMENT AND ASSET INVENTORY MANAGEMENT AND TRACKING
APPLE	09/04/18			9. What technologies are currently deployed throughout the district and what technology will remain during/after the deployment?	It is unclear as to what is the meaning of the question is. This question cannot be answered as drafted.
APPLE	09/04/18			10. Can you describe the current wireless infrastructure in schools including hardware models, coverage and capacity models and methods of management?	The wireless infrastructure for each school at the moment varies on a school by school basis. However, there are plans to increase WiFi coverage to 100% in all schools by the end of 2019.
APPLE	09/04/18			11. Will applications be purchased centrally or by individual schools throughout the life of this initiative?	Initially, devices will be purchased centrally for distribution to schools.
APPLE	09/04/18			12. Is Windows 10 an absolute requirement for Teacher and Student Laptops or would other options be considered?	Vendors are encouraged to meet the minimum device requirements, including the Windows 10 requirement; however, device proposals will still be evaluated even if some minimum requirements are not met. Vendors are required to indicate whether their proposed devices meet or exceed minimum specifications on Form 11.
APPLE	09/04/18			13. Would a protective sleeve for the laptop case be acceptable?	Potentially, but it depends on the exact specifications or usage of the sleeve.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
APPLE	09/04/18			14. What MDM does the DOE have in place? Single MDM instance or multiple instances of the same MDM? (Really would need at least 7 different regional instances) Cloud based MDM or local instances?	The PRDE currently has limited MDM capabilities. Section 6.3.C of this RFP allows for proposals on an MDM system.
APPLE	09/04/18			4. Can you describe the specific learning goals the PRDOE hopes to achieve as a result of this technology plan/RFP?	Increase the academic achievement of Math, Science, English, and Spanish in addition to teachers knowing how to use the devices. At the end of the teacher professional development program, teachers will be able to know: - How to use the devices. - Access PRDE's instructional resources. - Connect to the PRDE network and understand the cause of the most common types of errors. - How to integrate technology into the curriculum. - Understand the PRDE technical support structure (whom to refer to, depending on the type of problem). - For teachers: learn the basic operation of commonly used tools such as word processors, browsers, and email clients. There is an existing group of instructional learning teachers that will: - Update their knowledge on Instructional Technology and learn innovative approaches to teaching and learning. - Become highly proficient on how to use Sway, Teams, Forms, OneNote, Class Notebook, and/or SharePoint, as to be able to train new teachers in the future. - Become familiar with STEM educational resources, as to be able to assist teachers in incorporating them into the curriculum. - Identify the best sources of educational technology resources on the Internet (such as the Microsoft Educators Community). - Obtain an Instructional Technology industry certification. For OSIATD personnel, - Become proficient on the technologies being proposed, as to be able to provide field-technical support services if need be
APPLE	09/04/18			15. School structure - will be there be a tech lead in every school?	There are not currently technology leads at every school. However, the Department does intend to identify and train tech leads at each school, but does not presently know when that will be accomplished.
APPLE	09/04/18			16. Will the student devices be taken home?	During years 2 and 3 of the contract, students may be allowed to check out and take devices home.
APPLE	09/04/18			17. What is the deployment: shared use, 1:1?	Yes.
APPLE	09/04/18			18. What are the pre-deployment needs/expectations? (Preloading apps, put cases on devices, etc.?)	
APPLE	09/04/18			19. Who is getting devices? Students, teachers, staff, administrators, tech staff?	Students and educators.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
CAMERA MUNDI	09/04/18			1. What's the correct estimate number of educators in the PRDE School System, 25,000 or 30,000?	The correct estimate of educators is 30,000 and noted on P10 of the RFP. The quantity of 25,000 noted on P1 was in error.
CAMERA MUNDI	09/04/18			2. What's the correct number of devices for educators? This is a follow up question to the first one.	The current estimate of devices for educators is 30,000.
CAMERA MUNDI	09/04/18			3. Are all mobile devices expected to be stored in carts at a ratio of 30 devices per cart? Not only the devices for the School Labs.	30 or less devices per cart, depending on specific school needs.
CAMERA MUNDI	09/04/18			The Department intends to deploy more than a hundred thousand mobile devices, including tablets, laptops, and convertible devices during the next school year. The emphasis will be given to middle schools (6th, 7th and 8th grade). The mobile devices will be stored in carts in the targeted classrooms. (Page 9)	
CAMERA MUNDI	09/04/18			4. Is 856 or 871 the correct estimate amount of School Labs? 26,130 devices divided between 30 (30 devices plus 1 cart per school) is 871, not 856.	871
CAMERA MUNDI	09/04/18			P8 "Oral presentations and product demonstrations will consist of an overview of the submitted proposal..."	
CAMERA MUNDI	09/04/18			5. Are these presentations expected to be conducted in English or Spanish?	English
CAMERA MUNDI	09/04/18			P10 - "Educators in targeted courses will be equipped with portable, digital, interactive, computing device..."	
CAMERA MUNDI	09/04/18			6. Which are the targeted courses?	All teachers will have computing devices, but course integration priority should be given to Math, Science, English, and Spanish
CAMERA MUNDI	09/04/18			7. Can the tablets weight be 2.6 lbs?	The tablets should weigh 2.0 lbs or less (See Section 6.1.2). However, proposers may propose a product that exceeds the maximum weight specified, so long as proposer notes on Form 11 that the proposed product does not meet maximum weight specification.
CARRIBBEAN DATA	09/04/18			1. Regarding Page 4, section 2, since the PRDE was awarded \$589 million in funds, and those funds are committed for the contract, are those funds in an escrow account?	The PRDE was awarded \$589 million in Restart Funds, however, not all of those funds are committed to the contract(s) to be awarded pursuant to the RFP. Funds are committed to the project, but information concerning the physical location of the funds is not available.
CARRIBBEAN DATA	09/04/18			2. Regarding Page 12, section 6.1 which states that: "Proposals for Category 1 Services should include all of the services specified for Category 1 Services Part A and/or B..." the question is if that means that we can present a proposal only for Part A or only for Part B within Category 1?	Yes.
CARRIBBEAN DATA	09/04/18			3. Regarding Page 14, section 6.1.1.2 (b) which states different kinds of processors that vary in prices, the question is, what is the scope of the Department of Education?	Processor specifications are given as potential minimum requirements when it comes to performance. Vendors may propose alternative processors that perform similar or higher benchmarking performance.
CARRIBBEAN DATA	09/04/18			4. In case the Mobile Devices hard disk is damaged, and we have to replace it, do we have to put the image on the new disk?	Yes.
CARRIBBEAN DATA	09/04/18			5. Regarding Page 19, section 6.1.3.3 (j) which states that "all devices being deployed by end of March 2019..." the question is if that refers to all 159,330 devices or only to the 43,200 corresponding to middle school?	All devices.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
CARRIBEAN DATA	09/04/18			6. Regarding Page 19, section 6.1.3.3 (g) which states that we should "...scan and upload tag information required by the Department into the asset management tool..." this same statement appears in Page 24, section 6.3.2 (a). The question is: Do we have to consider the cost of this process in CATEGORY 1 or in CATEGORY 3? Please note that there are services that are repeated both in Category 1 and 3.	The scanning and uploading of the tag information should be done as part of Category 1. A clarification removing the requirement from Category 3 will be issued in an addendum.
CARRIBEAN DATA	09/04/18			7. Regarding Page 20, section 6.1.3.4 (c) states that "...non-warranty repairs are to be billed quarterly", but in page 66 is included as part of the MANAGED SERVICES. The question is, why it is included as part of the Managed Services' fixed price when non-warranty repairs could vary from case to case?	Non-warranty service estimates should be included in Managed Services proposals based on vendor prior experience. Because non-warranty work can vary, it is to be billed separately, on a quarterly basis (subject to negotiation by the Department and selected proposer(s)).
CARRIBEAN DATA	09/04/18			8. Regarding Page 30, section E. RETAINAGE, if the plan is to deploy all devices by the end of March 2019, and we only participate in Category 1, when that 10% retainage will be released?	For a selected Category 1 only proposer, the retainage would be released as soon as the devices are purchased and delivered for distribution.
CARRIBEAN DATA	09/04/18			9. Regarding Page 32, section 6. PERFORMANCE BOND, since there are going to be various companies providing different goods and services, and being the equipment the biggest part, can the Manufacturer of the equipment submit a performance bond to cover their part on behalf of the primary contractor? Can we submit multiple performance bonds, one from the primary contractor and another from subcontractors?	The response to this question will be posted in an addendum, after consultation with appropriate departments.
CARRIBEAN DATA	09/04/18			10. Regarding Page 66, the SAMPLE PRICE PROPOSAL FORM has a column for Qty. Those that means that we can quote a smaller amount than the total required?	No.
CARRIBEAN DATA	09/04/18			11. In Page 45, section 6. INVOICING, what is the payment terms? Net 30?	Invoicing, payment and other contract terms will be negotiated by the Law Department and selected vendor(s).
CARRIBEAN DATA	09/04/18			12. In Page 51, section H, ask for "references from programs of similar scope and magnitude..." but there has not been any project of this magnitude in PR. Will you consider references of similar scope but not similar magnitude to be as valid when assigning the 20% weight in the valuation criteria?	Yes, and references for work outside of PR are also allowed.
COMPUTERLINK	09/04/18			1- Can you clarify if the DE will entertain the idea of receiving a Managed Device as a Service Proposal in addition to the Sale/Purchase Proposal?	Yes, but the estimate for each component must be included and clearly identified in a proposal and pricing sheet for Category 1 services.
COMPUTERLINK	09/04/18			2- Could you please validate the exact number of laptops and calls for each school? There's a discrepancy on the numbers provided on page 10 and 12.	Device and cart quantities will be clarified in an addendum to the RFP. Note that grades K-2 will receive tablets, not laptops.
COMPUTERLINK	09/04/18			3- Will the SLA be negotiated in good faith after the award?	Yes.
COMPUTERLINK	09/04/18			4- 6.1.2.10 Software Restore: Does base state refer to the initial custom device image?	Yes.
COMPUTERLINK	09/04/18			5- 6.1.3.1 Imaging: In which manner will the PRDE request the image files? Which types of media will be acceptable? Will it require bootable image media?	The best format and related imaging details will be finalized by the Department and selected vendor(s).
COMPUTERLINK	09/04/18			6- 6.3.1 Distribution Logistics and Technical Support: Will the PRDE have a single point of contact for all distribution logistics? Will this person help coordinate with schools to ensure access and availability prior to all visits?	The deployment logistics have not yet been determined, but Department personnel will be assigned to assist in coordinating with proposer(s) selected to handle device distribution. Selected proposer(s) will be given access to school sites to perform services.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTION (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
COMPUTERLINK	09/04/18			7- 6.3.2 Asset and Inventory Management: What records should the individual schools be able to modify in the asset tracking tool? Will the PRDE be handling the day to day administration of the asset tracking tool?	The schools will not be allowed directly modify records in the asset tracking tool. PRDE will not handle the day-to-day administration. It is expected the selected proposer(s) for Category 3 Part B will handle day-to-day administration.
DELL	09/04/18	General		If awarded would the Puerto Rico Department of Education be willing to consider Dell's standard terms and conditions in order to negotiate a contract that would be beneficial for both parties?	The terms and conditions of contracts will be determined by PRDE's Law Department.
DELL	09/04/18	4. PRDE Rights	9	Regarding the refusal of contract execution could you explain what is meant by "as well as to cover other damages and direct expenses of the Department"? Please define the scope of the term others.	The Department reserves the right to recoup costs incurred if a selected vendor refuses to accept an award. The scope and terms will depend on the specific circumstances.
DELL	09/04/18	4. PRDE Rights	9	To what contract should we refer to in order to determine if we can comply with the clauses contained in it? Is there a contract format available?	The proposed contract(s) will be prepared by the Department. There isn't a contract template, but key contract terms and conditions are set forth in the RFP.
DELL	09/04/18	2.RFP Objectives	12	Could you clarify if the expectation of performing professional development per trimester applies only to education or does it affect other offered services as well?	The per trimester timeline applies to Professional Development; timelines for other services are as specified in the RFP and as shall be negotiated by the Department with selected vendor(s)
DELL	09/04/18	5.MOBILE DEVICES	13	Regarding Mobile Devices please provide how many Laptops/Notebooks and Tablets will be distributed per location (school/PRDE site).	This information is not available at this time.
DELL	09/04/18	6.1.3 Device Services	19	Is the inclusion of the Security software and management agents required on the Image? And/or pre-activation of the security solution? Before receiving the devices?	That would be ideal.
DELL	09/04/18	6.1.3.1 Imaging	19		
DELL	09/04/18	6.1.3.4 Repairs /Ticket System for Laptops/Tablets	20 a)	Warranty • Minimum 3-year device warranty required	Yes.
DELL	09/04/18	6.1.3.4 Repairs /Ticket System for Laptops/Tablets	20	Regarding the security solution could you confirm if it is for the same period of 3 years?	Yes.
DELL	09/04/18	6.1.2.7 Device Theft Prevention	20	Could an anti-theft asset tag be considered as part of this request?	Yes.
DELL	09/04/18	6.1.2.8 Additional Functionality Requirements	20 a)	Please explain what you mean by master syncing (charging station)? Please add details about the requirement of synchronization, syncing with what?	This is in reference to the charging specifications regarding the carts on section 6.1.1.3.
DELL	09/04/18	6.1.2.8 Additional Functionality Requirements	20 b)	We assume the ability to configure to multiple aspects of the device applies to additional deployment of equipment. Is that correct?	It is specific to the deployment of devices that falls within the scope of the RFP.
DELL	09/04/18	6.1.2.10 Software Restore	21	Will all the software restore be realized on the Proposer repair sites?	Software restores may be provided on site and/or at the proposers repair sites, depending on proposer's assessment.
DELL	09/04/18	6.1.2.10 Software Restore	21	Will the Proposer's SCCM infrastructure need to be connected to any PRDE infrastructure?	This is not known at this time.
DELL	09/04/18	6.1.2.10 Software Restore	21	How are we going to deploy the additions through SCCM? (through Proposer's LAN, or PRDE WAN?)	PRDE's WAN in most cases.
DELL	09/04/18	6.1.2.10 Software Restore	21	Could PRDE consider a restore partition from factory?	Yes.
DELL	09/04/18	6.1.3 DEVICE SERVICES	21	Would you please provide the logo?	Necessary assets will be provided to awarded proposer(s).
DELL	09/04/18	6.1.3.2 Etching	21		
DELL	09/04/18	6.1.3.3 CONFIGURATION, ASSET TAGGING AND DEPLOYMENT SERVICES (i)	21	Could deployment deadlines be reconsidered and negotiated upon contract award and according to total quantities awarded?	Yes.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

PRDE RESPONSE

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	What is the address of the PRDE's head office?	The address is posted on www.de.pr.gov .
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	At what stage will the configuration of devices, to meet individual school requirements, occur?	Individual school requirements will be considered upon delivery of devices.
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	What are the individual configurations?	This information is not available at this time.
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	Who will provide the asset tags?	This information is not available at this time.
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	If the asset tags are required from the Proposer, what are their specifications and content?	This information is not available at this time.
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	Who provides the asset management tool for the project?	Winning proposal(s) for Category 3 Service.
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	Can the POD be captured using online systems?	Yes, assuming it can meet requirements specified under 6.1.3.3 (h).
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	Is the personnel required to wear identifications or have special permission to have access to the different institutions?	No.
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	What is the expected amount of systems that will be stored each month?	Unknown at this time.
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	Are there any requirements for the logistics (warehousing and distribution) services? (insurance, transports types, etc.)	Yes, but not within this service category. These requirements pertain to Category 3 Service Part A and B.
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	Are there any daily schedules to deliver the systems?	Not at this time.
DELL	09/04/18	6.1.3.3 Configuration Asset Tagging and Deployment Services	23	For how long must the logistics service be considered? (3 months, the full year)	Category 3 Service Part A is only for initial deployment; Category 3 Service Part B is for the entire term of the contract.
DELL	09/04/18	6.1.3.4 Repairs /Ticket System for Laptops and Tablets	23	Are all Non-Warranty repairs to be paid by PRDE's insurance company?	No.
DELL	09/04/18	6.2.1 Professional Development and curriculum Integration Services	25	Regarding point d) could you define the scope of the "district" expectations?	This information is not available at this time. Additional information will be posted when received.
DELL	09/04/18	6.2.1 Professional Development and curriculum Integration Services	25	Could you clarify how many participants, approximately, will be taking the training?	All 30,000 educators will participate in professional development activities.
DELL	09/04/18	Project Plan & Schedule	25	Will the participants be distributed equitatively or will the number vary? Will the training be done by school?	Training should be distributed equitatively. The size of the classroom may vary, but it shall never exceed 30 participants. Training activities will be held in every PRDE school, unless the school is having a problem that impedes training. Proposals for training should include options for on site training.
DELL	09/04/18	Project Plan & Schedule	25	Will the training be delivered during regular school season, or during summer vacations?	Regular school season. Professional development activities will start as soon as the equipment is distributed to the schools. The selected vendors will work under the guidance of the PRDE's Professional Development Institute. All logistics and calendaring activities will be worked under the supervision of the Unit.
DELL	09/04/18	Project Plan & Schedule	25	Will the training be delivered in business hours (08:00 - 17:00)?	Mostly on business hours, although some trainings might be executed after hours, or in the weekends.. We will provide more information about how to quote this component at a later date.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
DELL	09/04/18	Project Plan & Schedule	25	What are the minimum or maximum hours of training per group?	Ideally, we expect each teacher to receive around 3-8 days of six-hour training activities. In the case of OSIA/ID personnel, we expect as many training hours necessary to prepare them for a certification exam. In the case of Technology Specialists, we expect them to receive no less than 3-8 days of six-hour trainings.
DELL	09/04/18	Project Plan & Schedule	25	Is there a timeframe in which we need to train all educators? If "yes" what is that timeframe?	The training program shall not exceed 13 weeks, but the start date has not yet been determined.
DELL	09/04/18	6.2.1 Professional Development and curriculum Integration Services	25	Is it possible to offer all training on-site?	Yes.
DELL	09/04/18	Delivery Methodology	25	The on-site trainings are required in the State capital or are there any other areas where it will need to be delivered? If yes, is it possible to have the complete list of cities?	All Department public schools throughout the island of Puerto Rico.
DELL	09/04/18	6.2.1 Professional Development and curriculum Integration Services	25	Will all educators be taking all the trainings?	All educators are to be trained, but not every educator will attend every training. There is a different educational path depending on whether they are regular teachers, instructional technology teachers, or OSIA/ID specialists.
DELL	09/04/18	6.2.1 Professional Development and curriculum Integration Services	25	What is the scope of basic device training for educators? Ex. knowing how to turn on/off the device. Navigate through different applications?	The basic training will consider, but will not be limited to: How to handle the PC (items such as "always use the case to transport the device", "don't eat nearby the computer"). Difference between sleep/restart/shut down File management, search tool. Types of files (office docs, images, videos) How to use the help guide.) How to navigate the internet. Locate the most basic DE tools (Student Information System, Digital Library and others) Basic Troubleshooting Whom to call to get assistance
DELL	09/04/18	6.2.1 Professional Development and curriculum Integration Services	25	Will educators need troubleshooting knowledge?	Yes, vendors should review the most frequent types or problems and how to fix them. They should also provide data sheets that the educators can use later as a reference. The help desk as part of Service Category 3 Part B will be expected to assist with triaging troubleshooting needs.
DELL	09/04/18	6.2.1 Professional Development and curriculum Integration Services	25	Regarding the training required in applications such as Windows, OneNote & Office 365, what is the depth level in which these applications should be seen? For Office 365, should we give a training for each application? Are there any other applications we need to consider? Please list the specific names.	The depth level will be determined by the assessment the vendor will execute before the training sessions begin. The duration for each application will be determined by the nature of the product, as there are tools that are more easy to use than others.
DELL	09/04/18	6.2.1 Professional Development and curriculum Integration Services	25	With regards to training on classroom management applications (LanSchool, other) What is meant by "others"? What is the scope for these applications?	Others can be free applications with functions that are not included as part of the Office 365 suite (for example, Socrative Teacher). The selected application(s) should be simple, and straight forward. The Department doesn't expect teachers to learn classroom management tools that the Department does not currently own or plan to purchase. At the moment, PRDE owns Office 365 and does not plan to purchase licenses for a new class management tool.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
DELL	09/04/18	j) Educator Training	25	By "web-based" do you mean self-study trainings, or remotely (online live) trainings with an instructor?	Both are valid. For example, recorded sessions where participants can do self-training.
DELL	09/04/18	j) Educator Training	25	Do "in person" and "web" trainings have the same content?	Yes, or as close to the same as possible.
DELL	09/04/18	j) Educator Training	25	For in person training, will the customer provide the classrooms to deliver the course?	Yes. Logistics will be coordinated with the Professional Development Institute at the PRDE.
DELL	09/04/18	j) Educator Training	25	Can we have hybrid classes, some students on-site and others connected remotely?	Not currently contemplated.
DELL	09/04/18	6.3.2 Asset & Inventory Management and Tracking	25	The proposal should also include an option to install the solution on previously purchased mobile devices.	
DELL	09/04/18	2. Mobile Device Location and Utilization Tracking	25	Mobile devices refer to smartphones and tablets? Or it includes laptops?	Mobile Devices as used in the RFP refers to Laptops and Tablets.
DELL	09/04/18	2. Mobile Device Location & Utilization Tracking	25	How many devices (units?) make the current install based?	Device location and utilization tracking is specific for the devices deployed within the context of this RFP.
DELL	09/04/18	2. Mobile Device Location & Utilization Tracking	25	It's part of the same budget proposal or is a speared budget?	Yes, included within this RFP
DELL	09/04/18	2. Mobile Device Location & Utilization Tracking	25	Is one-time or on going?	For the duration of the contract
DELL	09/04/18	B. Category 3 Services - Part B:	26	Is the required personnel only responsible for the Proposer's systems being sold?	Question unclear. Please clarify.
DELL	09/04/18	6.3.3 Call Center/Help Desk	28	Does PRDE have a ticket system? (ServiceNow, Siebel, Remedy)	Yes, but proposers may provide their own. Specific details on current system may be provided upon request.
DELL	09/04/18	6.3.3 Call Center/Help Desk	28	Does PRDE have actual samples of the required reports? If yes, please provide.	No.
DELL	09/04/18	6.3.3 Call Center/Help Desk	28	How does PRDE expect the final user to raise a ticket? (phone call, online system)	Phone call ideally with optional online system.
DELL	09/04/18	IV. Service Level Agreement	29	Will the Department of Education be willing to reconsider the amount of \$250.00 per day established in the RFP? Instead, will it be possible to limit that amount of liquidated damages to a total of the 10% of the contract value?	Specific contract terms will be negotiated by the Department and selected proposer(s).
DELL	09/04/18	D. Liquidated Damages	29	Could you define the term "consistently fails" to meet the service level requirements? How many failures will be considered a consistent failure?	The specific terms of SLAs will be negotiated by the Department and selected proposer(s).
DELL	09/04/18	D. Liquidated Damages	33	Is it possible to renegotiate this clause upon award?	Contract terms will be negotiated by the Department and selected proposer(s).
DELL	09/04/18	IV. Service Level Agreement - Retainage	44	Could the proposer's responsibility be limited to direct damages? Could a cap that will not exceed the total contract value be negotiated in order to determine the maximum amount of direct damages for which the proposer would be liable?	Contract terms will be negotiated by the Department and selected proposer(s).
DELL	09/04/18	V. GENERAL TERMS AND CONDITIONS	58	Can a proposer participate if they are in process of renewing the eligibility certificate?	The inclusion of an Eligibility Certificate with proposers is a mandatory requirement, the failure to include is an automatic disqualification.
DELL	09/04/18	TAB 14: Bidders Registry - Eligibility Certificate (Mandatory)		Describe the available electronic formats (Web download, CD, etc.) for providing usage information to the Department for the proposed services.	Contract terms will be negotiated by the Department and selected vendors.
DELL	09/04/18	APPENDIX II: Equipment and Service Requirements	62	It's about device usage? Minutes of utilization per device?	Contract terms will be negotiated by the Department and selected vendors.
DELL	09/04/18	3. Usage Measurement and Reporting	62	Please may you clarify more in detail about the usage metrics and reports you would like to receive.	Contract terms will be negotiated by the Department and selected vendors.
DELL	09/04/18	APPENDIX II: Equipment and Service Requirements - 2. Contract Terms	63	Regarding the contract terms do you require the proponent to send their standard terms and conditions for evaluation and possible negotiation of a contract?	No.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
EVERTEC	09/04/18			1. Regarding RFP section 6.1.3.3 (a), how will warehousing/storage of devices and accessories be managed for locations farther than 35 miles from the PRDE main office?	The inclusion of warehousing and storage in section 6.1.3.3 is an error. Instead this requirement is related to Service Category 3 Part A.
EVERTEC	09/04/18			2. Will stolen laptops be replaced? Who will determine the decision? Would there be a decision maker per region? Main Office?	Laptop replacement procedures will be determined by the Department prior to the deployment of devices.
EVERTEC	09/04/18			3. Would a Desktop as a Service model be an option for schools? (ex. Thin Clients communicated with a central virtual farm with centralized images).	No.
EVERTEC	09/04/18			4. The applications to be accessed, will applications only be accessed through the distributed laptops, or would BYOD be an option to access the software through a virtual desktop?	Not currently contemplated.
EVERTEC	09/04/18			5. Is the application that will be installed client-server? Does the application communicate with a central server? Where is it located?	Not at the moment.
EVERTEC	09/04/18			6. Will teachers and students have access to save files locally on their laptops?	Yes.
EVERTEC	09/04/18			7. Will a school contact be responsible for reporting cases where a student's equipment needs repair?	Yes. The specifics on this help desk are part of Service Category 3 Part 2.
EVERTEC	09/04/18			8. Will pre-approval for hardware replacement be required in cases where equipment is not under warranty?	Pre-approval will be required for non-standard hardware repairs/replacements.
EVERTEC	09/04/18			9. Will the PRDE consider extending the proposal submission deadline of September 28?	The Department does not intend to extend the proposal deadline.
J. SAAD NAZER	08/23/18			We write to you with the interest of requesting a detailed graphic illustration for the reference auction, given the importance and technical complexity of the article "CARTS" in the first category "Mobile Devices and Carts". This will allow us to be able to make a truly competitive offer and be able to complement sheet # 84 called CARTS minimum functionality specification.	This is not available.
RUBALI	08/22/18			For the auction PRDE-OSIATD-2018-002-MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT, can you participate for article 6.1.1.3 CARTS only?	Yes.
SANTILLANA	09/04/18			1. Is it possible to make collaborative alliances with other institutions for category 2?	Yes.
SANTILLANA	09/04/18			2. Is there an established budget model?	No.
SANTILLANA	09/04/18			3. Is there an established budget for professional development of each educator?	No.
SANTILLANA	09/04/18			4. How do you manage the 15 additional points for participating in the three categories?	2.5 points will be awarded for every Category Part included in a proposal above the first Part identified. For example, a proposal with 2 service Parts will receive total of 2.5 points A proposal with 6 Category Parts would receive 10 points.
SANTILLANA	09/04/18			5. The selected provider will have access to the manuals of the equipment acquired under category 1?	Regarding which specific service? Please clarify.
SANTILLANA	09/04/18			6. Is it expected to perform an initial assessment of technological infrastructure under category 2?	Not expected, but could be considered as part of a proposers proposal.
SANTILLANA	09/04/18			7. Will the DEPR be providing information about platforms acquired on each school?	If requested and/or necessary to execute on the award, yes.
SPECTRUM INDUS.	09/04/18			1. Please confirm that the cart is required to have a 30" x 30" footprint?	The requirement is for it to be less than 28".

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
SPECTRUM INDUS.	09/04/18			2. Can you confirm that the cart's smart timer must have a load sensing system to charge the devices the quickest way possible?	It would be evaluated but is not currently a minimum requirement.
SPECTRUM INDUS.	09/04/18			3. Can you confirm that the cart will hold 30 devices?	Yes. The cart should hold 30 devices.
SPECTRUM INDUS.	09/04/18			4. Can you confirm that there is consideration for the United States as the origin of Manufacture?	Question unclear.
SPECTRUM INDUS.	09/04/18			5. Can you confirm that there will be consideration for the cart to be ETL recognized as well as meet applicable ANSI-BIFMA test standards?	It would be evaluated but is not currently a minimum requirement.
SPECTRUM INDUS.	09/04/18			6. Can you confirm that the External Construction must be a welded solid steel frame of 12-18 gauge steel ?	Yes, or equivalent that proposer should specify in Proposal Submittal Form 10.
SPECTRUM INDUS.	09/04/18			7. Can you confirm that the cart must have a 5" minimum height from the floor, utilizing an industrial grade balloon wheel capable of supporting 250lb each with 4 non marring, fully lockable wheels?	Minimum height from floor will be evaluated but is not currently a minimum requirement. Wheels are a minimum requirements.
SPECTRUM INDUS.	09/04/18			8. Can you confirm that he cart must adhere to the UL-10 Degree tip threshold?	Yes, or equivalent that proposer should specify in Proposal Submittal Form 10.
UNITED DATA TECHNOLOGIES	09/04/18			1. What quantities are expected in PROPOSAL SUBMITTAL FORM 2 – SAMPLE PRICE PROPOSAL FORM?	The quantities specified (if any) within the RFP for that specific service category, except please note that the total quantity of educator laptops is 30,000 (not 25,000).
UNITED DATA TECHNOLOGIES	09/04/18			2. Cart Quantity is not spelled out in the RFP except for "1 cart per school". Please spell out # of Carts for Laptop and Carts for Tablets.	Carts quantities will be clarified via an addendum to the RFP.
WF COMPUTERS	09/04/18			1. Will the PRDE select multiple suppliers ?	Proposals submitted for each sub Part will be evaluated together. PRDE may select multiple proposers to perform Category and/or sub Part services, or PRDE may select 1 vendor to perform all services. The decision will be made based on the proposals submitted and the recommendation of the Evaluation Committee.
WF COMPUTERS	09/04/18			a. If yes, Describe the criteria for the selection and how many will be selected?	The Evaluation Criteria is set forth in Section VIII of the RFP (P57). There is no preset number of contracts to be awarded.
WF COMPUTERS	09/04/18			2. Who will be placing the orders MOE or Schools?	Initially, PRDE will order the devices for the schools.
WF COMPUTERS	09/04/18			a. Describe the process for orders ? including payment and expected terms of delivery	It will be negotiated by Department and selected proposer(s).
WF COMPUTERS	09/04/18			b. Provide the estimated roll out? Describe the quantity of orders and machines?	Quantities and expected roll out dates are specified within RFP. Quantities on page 10 and roll out page 19. Proposers are expected to provide their own project plan and deployment dates.
WF COMPUTERS	09/04/18			3. Can a supplier one bid on part of the RFQ?	Proposers may submit proposals for 1, 2 or all 3 categories of services. Proposers may also bid on one (1) or all Parts of a category of services
WF COMPUTERS	09/04/18			4. Describe the operating system for Tablet and version required? Android or Windows? Describe procedures as to updates.	Will be updated via an addendum but requirements for Tablets are either Windows or iOS.
WF COMPUTERS	09/04/18			5. Can PRDE provide a copy of the image for both Tablets and Notebooks before Bid due date for testing? How can it be sent prior to the letter of intent deadline.	Until the specific devices are selected by the Department based on proposals, the specific images cannot be established.
WF COMPUTERS	09/04/18			6. Do you require Etching on Tablet? Can you provide a sample of logo?	Etching or equivalent as described on 6.1.3.2. Logo sample will be provided upon contract award. It will be single tone or monochromatic.
WF COMPUTERS	09/04/18			a. Would an asset tag be acceptable? Sticker	Yes.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
WF COMPUTERS	09/04/18			b. Provide regulations as to manner of labeling each property item. That includes places and dates of delivery, person to be delivered to and installation. What are the procedures in place for the acceptance of the items?	This information is not available at this time.
WF COMPUTERS	09/04/18			7. Can you confirm screen size maximum? Can a vendor offer both 8" and 10"?	No maximum, but vendors may provide multiple options for evaluation.
WF COMPUTERS	09/04/18			8. Can a vendor offer 2 options for Tablets and Notebooks?	Yes, but they should be priced separately.
WF COMPUTERS	09/04/18			9. Describe security for classrooms where items will be kept. Describe procedures in place for PRDE for storage, and security of the items under RFP. Describe the facilities of where the items would be used and kept. Provide plans for that area, including ventilation, electricity, size, etc.	Additional information needed for negotiation of SLAs will be developed and provided to selected proposer(s).
WF COMPUTERS	09/04/18			10. Provide measures that guarantee that a vendor that shows up for maintenance or required service has access to computers or items for service. Describe procedures if person who has key for opening areas of storage is not available for vendor.	Additional information needed for negotiation of SLAs will be developed and provided to selected proposer(s).
WF COMPUTERS	09/04/18			11. 7. Are the acquisition templates in this Bid cover the same products as in Bid 2017-009 and former 2018-001	RFP 2018-002 is a separate and independent solicitation; Proposers should not refer to any other RFPs in preparing responses.
WF COMPUTERS	09/04/18			12. Describe the PRDE's Request for Information or Requests for Questions prior to publishing the PRDE-OSIATD-2018-001 and PRDE-OSIATD-2018-002. Provide copy of those.	No RFIs or RFOs were issued for the products and services set forth in RFP 2018-002.
WF COMPUTERS	09/04/18			13. Describe how are carts secured. Describe procedures for securing those items and the protection of those items, during classrooms hours, after hours?	Additional information needed for negotiation of SLAs will be developed and provided to selected proposer(s).
WF COMPUTERS	09/04/18			14. Describe procedures for taking products home. Procedures to report irregularities for damage, theft, any lost items by the PRDE	Students may be allowed to check out and take devices home during years 2 and 3 of the contract. The procedures for home use have not yet been developed.
WF COMPUTERS	09/04/18			Describe procedures to avoid usage of inappropriate sites by minors. Describe what is considered an inappropriate site, or download, persons responsible for determining those sites, procedures to report inappropriate use by minors or guardian.	The PRDE currently has an active filtering system for all internet traffic originating in schools. This system is currently being evaluated for possible upgrade and will be actively monitored. Proposers will not be responsible for inappropriate device usage.
WF COMPUTERS	09/04/18			15. With regards to identifying a minimum of three (3) references from programs of similar scope and magnitude for which the Proposer is currently providing services similar to the services required herein or has provided such services within the last 3 years.---	
WF COMPUTERS	09/04/18			Describe what it means by services similar. Describe if it means a program of this magnitude, or individual items on the RFP. Describe and explain if it means that it should be the provider or a person in joint venture with provider that has to submit that reference.	Both, a program or service of similar scope (requirements) and/or a program or service of similar scale (quantity and/or complexity). References should be provided for the party that actually performed the services.
WF COMPUTERS	09/04/18			16. Describe process as to issues of calling for service for devices and items that are due to improper maintenance or not following instructions set by manufacturer or vendor.	The terms of the SLAs will be negotiated by the Department and selected proposer(s).
WF COMPUTERS	09/04/18			17. Describe if the answers provided by the PRDE in the PRDE-OSIATD-2018-001 are any different in the PRDE on this RFP. Clarify and provide individualized answers for those questions.	RFP 2018-002 is a separate and independent solicitation; Proposers should read the RFP carefully and prepare proposals based solely on information set forth in, and published in connection with, RFP 2018-002.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
WF COMPUTERS	09/04/18			18. Is the PRDE aware that in order to guarantee security for users, that the carts have to be 100% UL certificated, not only the components of the carts. Provide study and reasoning to change or deviate from this industry based norm.	Carts minimum requirements include various UL certificates. Could you please specify the specific UL certificate being referenced?
WF COMPUTERS	09/04/18			19. Is the PRDE making sure that the carts have to charge the items in the least charging time possible	Yes, as part of the minimum requirements.
WF COMPUTERS	09/04/18			20. Is the PRDE requesting an intelligent charging station. Describe and explain reasons as to the PRDE decision. Is the PRDE aware that it is recommended that it should be an intelligent power charging systems, and that it would adjust without human intervention in order to provide the minimum energy requirements, without exceeding amperage per electric circuit	Cart proposals may provide equivalent solution that guarantees the longevity of the devices and reduces the risk of exceeding amperage or putting the device at risk of electrical failure.
WF COMPUTERS	09/04/18			21. Is the PRDE considering that a temporizer or timer does not constitute an intelligent charging system? Describe options by the PRDE	Proposer may provide alternatives or equivalents.
WF COMPUTERS	09/04/18			22. Describe procedures as to improper use of charging stations with items that are not the one provided under this RFP	The terms of the SLAs will be negotiated by the Department and selected proposer(s).
WF COMPUTERS	09/04/18			23. Will the PRDE remove the requirement of external LED charge, since its not necessary for the devices being charge by the station. Describe reason as to include the requirements	Proposers may propose options without this requirement.
WF COMPUTERS	09/04/18			24. Describe if the PRDE will require an additional lock for charging carts, besides the one already in it	No.
WF COMPUTERS	09/04/18			25. Describe manners in which carts will be secured unto the floor in order to avoid moving it from designated place	The terms of the SLAs will be negotiated by the Department and selected proposer(s).
WF COMPUTERS	09/04/18			26. Describe or clarify if the doors giving access to the item in the carts, would only be to the front of the cart, and another one for the it team, or if one door with a security systems with three access points is sufficient	That would be sufficient.
WF COMPUTERS	09/04/18			27. Describe the requirements for ventilation integrated unto the cart in order to avoid overheating of the items being charged.	Active ventilation is not currently a requirement but will be evaluated as part of a proposal that includes carts.
WF COMPUTERS	09/04/18			28. With regards to the training required under the RFP, what is the expected hours and days where it would be provided, including the amount of people in each session. Describe training requirements as to usage of using the equipment, or if the training will include basic skills using any specific programs, such as Office, windows, or any other programs requested by the PRDE. Describe expectations as to evaluating the before and after knowledge of the personnel that is trained.	The goal is for teachers to know how to use the basic functionality of the device, how to access PRDE's instructional resources, connect to the PRDE network, how to integrate technology into the curriculum, and understand the cause of the most common types of errors, understand the PRDE technical support structure (whom to refer to, depending on the type of problem), and learn basic operations of relevant tools like browsers and email systems. More specific goals and the depth level of courses will be defined after the execution of the assessment described in Section 6.2.1. Note: PRDE will provide supporting materials for those items that require it.
WF COMPUTERS	09/04/18			29. Describe the PRDE time frame and need for computers and items for the subcategories under K-2 and 3-12 grade. Provide expected amount of delivery for each category.	The expected time frame as described on page 19 is a commencement of deployment by January 2019 with an end date by March, 2019. The exact specifics on the deployment, project plan, and schedule are to be proposed by the proposer. The delivery quantities would be those specified within page 10.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS

COMPANY	DATE	SECTION	PG	QUESTIONS (COPIED DIRECTLY FROM VENDOR EMAILS)	PRDE RESPONSE
WF COMPUTERS	09/04/18			30. Describe and provide legal frame work for having the PRDE using the RFP method instead of the Formal Bidding process that is allowable under the rules and regulations for the PRDE	RFPs have been recognized by the Puerto Rico courts as a legitimate mechanism for the acquisition of goods and services by the Government of Puerto Rico.
WF COMPUTERS	09/04/18			31. Describe and provide manner as to publishing other vendor's letters of intent, and proposals submitted under this RFP and any other RFP before and similar to this one	At this time the PRDE has no intention of publishing vendors' proposals.
WF COMPUTERS	09/04/18			32. Describe and provide manners as to which a vendor can object or improve a proposal after examining other vendors proposals.	The mechanisms under which the PRDE can request a better offer from a proposer are specified in the RFP.
WF COMPUTERS	09/04/18			33. Describe and provide rules and regulations that govern, examination, adjudication, protests under this RFP.	The RFP, Law 38 of 2017 and case law.
WF COMPUTERS	09/04/18			34. Is the PRDE aware that the following RFO is governed by federal regulations since this is a federally funded program? Describe those regulations.	This process is not an RFO. It is an RFP. Re-Start Program rules apply to this RFP. Those rules and regulations are available to all proposers in the United States Department of Education's web page.
WF COMPUTERS	09/04/18			35. Is the PRDE considering any extension of timelines, or modifying them in order to provide vendors an opportunity to examine other vendor's offers, and improve their own offer?	No.

**REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
 MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT
 PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS SUBMITTED AT PRE-PROPOSAL CONFERENCE ON 9/7/18**

VENDOR Q&A - SUPPLEMENT #1

COMPANY	DATE	SECTION	PG	QUESTIONS	PRDE RESPONSE
APPLE	09/07/18			Will applications be pre-loaded.	Yes, that is the Department's expectation.
VERNET	09/07/18			Is any part of this RFP for software used in teaching topics such as reading, math, science and Spanish to students?	The RFP is not requesting teaching software in the RFP, but if proposers want to recommend certain software for delivering professional development services, they can include in their proposals and submit on a separate pricing sheet as an optional/recommended item.
WF COMPUTERS	09/07/18			If the purpose of the RFP is to include more proponents, but the RFP provides extra % to the weight for a contractor already with the PRDE and then additional weight for delivery of all categories, it could tilt unfairly the scale for an in-house PRDE contractor by an additional 35%.	The RFP does not provide for extra weight to PRDE's contractors nor will PRDE give extra % weight to its current contractors just because they are the PRDE's contractors.
WF COMPUTERS	09/07/18			If purpose is for other contractors to be involved, why not extend the time to allow a more comprehensive sharing process.	Under the RFP, vendors have 6 weeks to collaborate and partner with other vendors on their proposals. PRDE considers the time allotted as adequate.
WF COMPUTERS	09/07/18			Who is the contact person or entity that is under the Regulatory Office under Section 17 of the Rules and Regulations 7040 of the PRDE?	It is unclear as to what the meaning of the question is. As drafted, this question cannot be answered.
WF COMPUTERS	09/07/18			How was [7040] incorporated in the RFP?	It wasn't incorporated into the RFP, because as noted, the RFP processes are not subject to Regulation 7040.
WF COMPUTERS	09/07/18			On Page 58 of the RFP, it states that revisions on losing proposals should go to the Appellate Court, but Regulation 7040 provides revisions under Junta de Revisora. Is the PRDE revising or modifying its own rules and regulations.	No, as previously stated, the RFP is not subject to Regulation 7040.
WF COMPUTERS	09/07/18			Who will be appointing the Selection Committee? Will the selection process of the Committee be posted?	The Secretary of the Department of Education will appoint members of an Evaluation Committee (not "Selection Committee"). The process of the evaluation will not be posted, but notices of award will be sent to the selected vendors. The letters will include information on the reasons the winning vendors were selected, as well as the reasons why other participating vendors were not selected. Copies of the award notices will be sent to all vendors that submitted proposals for the services covered in each of the notices.
WF COMPUTERS	09/07/18			Can you provide the information used under the Office that regulates/acquisition of non-Personal Services?	It is unclear as to what the meaning of the question is. As drafted, this question cannot be answered.
WF COMPUTERS	09/07/18			Why did the PRDE not involve IT services in preparing the RFP?	This assumption is incorrect. The PRDE's technical team participated in the drafting of the specifications of the RFP.
WF COMPUTERS	09/07/18			Why is no person of the Junta de Subastas present at this meeting?	The RFP process is not subject to Regulation 7040.
WF COMPUTERS	09/07/18			How will the RFP evaluate estimated costs by proposer regarding matters that have no PRDE procedures already in place? (Regulations)	It is unclear as to what is the meaning of the question is. This question cannot be answered as drafted.
WF COMPUTERS	09/07/18			RFP Page 58 – PRDE Rules and Regulations on Acquisitions (7040) has the power to regulate the RFP Process. How did Connected comply with Section 6.6 that requests that Connected has complied with state, Federal, municipal laws?	The basic premises of the questions are incorrect. Therefore, we cannot provide an answer.
WF COMPUTERS	09/07/18	6.1.3.4	20	What is meant by "ability to transfer warranty"? [Ability to transfer warranty from a non-functional/lost/stolen device to a new device purchased without warranty]	This requirement is being removed from the specifications. All devices under this RFP will be purchased with warranties.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS SUBMITTED AT PRE-PROPOSAL CONFERENCE On 9/7/18

VENDOR Q&A - SUPPLEMENT #1

COMPANY	DATE	SECTION	PG	QUESTIONS	PRDE RESPONSE
WF COMPUTERS	09/07/18	6.2	21	Section 6.2 Are we going to be given the curriculum for review and give advice for the possible integration into the program? Does the supplier have to provide educational software for the core subjects (English, Spanish, etc.)?	Yes, selected proposer(s) will work with educator curriculum on integrating the mobile devices into the curriculum. No, proposers do not have to provide educational content software.
EDUATIONAL DEVELOPMENT	09/07/18			Does any of the parts (7) or categories is for educational software? If not, does the DOE foresee including educational software in the future?	Educational software is not a part of the RFP. No information is available at this time about future RFPs.
RSM PUERTO RICO	09/07/18	6.3.2.1(d) (Asset & Inventory Mgmt)	24	Describe the level of integration expected with the SIFDE and SIE systems?	Data from the proposed asset management tool should be migrated to the Department's SIFDE System and the numbering and codes used by the Department need to be integrated to the system proposed. In terms of SIE, information about which student the device is given to, their student ID number, school data etc. needs to be uploaded to the student information system.
RSM PUERTO RICO	09/07/18	6.3.2.1(g) (Asset & Inventory Mgmt)	24	Customizable to meet all PRDE requirements -- Are you going to provide of at least those minimum requirements?	Customizations will be identified by the Department and selected vendors based on the system(s) chosen. At this time, proposers are only expected to confirm whether their proposed systems can be customized to meet customary requirements for a large mobile device deployment by a large school system, and to identify any known customization limitations of the systems proposed by the vendors.
RSM PUERTO RICO	09/07/18	6.3.3 (Call Center/Help Desk)	25	Specify what "sufficient telephone lines" means.	No specific quantity is required. Proposers are expected to have enough telephone lines and staff to respond to Department calls to the Call Center/Help Desk.
SM INC	09/07/18			Does PD have to be tied to the actual rates approved by the DE? Title II - DOE has established professional development rates. Do these rates impact the RFP proposal prices, and if so please publish those rates and describe how the rates are applicable to mobile devices RFP.	A response is not available at this time; additional information will be posted if it becomes available.
GLOBAL EDUCATION EXCHANGE	09/07/18			Are cloud computing devices allowed to be proposed as a device in this Category 1, like a micro-cloud that allows access to store online tools in the absence of Internet or intermittent access (when access comes back on, the online app is updated (i.e. Klaus Academy etc.). This is to maximum access to on-line sources. Based on the Pre-Bid Conference are our assumptions correct? (assuming 30 devices per Cart)	Not as a stand alone service under the RFP, but can be proposed as value add or optional service Yes, the minimum quantities of equipment and carts the Department expects to purchase are as follows: K-2nd grade: 18,000 devices and 600 carts Elementary grades 3-5 and High School grades 9-12: 42,000 devices and 1,400 carts Middle School grades 6-8: 43,200 devices and 1,440 carts Educators: 30,000 devices (1 per teacher) School Labs (30 devices plus 1 cart per school): 26,130 devices and 871 carts TOTAL DEVICES: 159,330; TOTAL CARTS 4,311
UNIDENTIFIED	09/07/18			Carts - additional clarification needed.	See immediately preceding response.
UNIDENTIFIED	09/07/18			DOE Tagging System - please describe the process in detail so proposers can take into consideration for timeline determinations and pricing.	A response is not available at this time; additional information will be posted if it becomes available.

PUERTO RICO DEPARTMENT OF EDUCATION - RESPONSES TO VENDOR QUESTIONS SUBMITTED AT PRE-PROPOSAL CONFERENCE On 9/7/18

VENDOR Q&A - SUPPLEMENT #1

COMPANY	DATE	SECTION	PG	QUESTIONS	PRDE RESPONSE
UNIDENTIFIED	09/07/18			Payment Terms - what are they and what are Proposer payment options?	Payment terms, including retainage, will be negotiated by the Department and selected vendor(s).
UNIDENTIFIED	09/07/18			Evaluation Criteria Subparts - please publish.	A response is not available at this time; additional information will be posted if it becomes available.
UNIDENTIFIED	09/07/18			Clarification on curriculum integration requirements and who's responsible for what	A response is not available at this time; additional information will be posted if it becomes available.
WF COMPUTERS	09/07/18			Can you provide a copy of the written opinion of legal regarding purchasing and 7040.	No.
CARRIBEAN DATA	09/04/18			9. Regarding Page 32, section 6. PERFORMANCE BOND, since there are going to be various companies providing different goods and services, and being the equipment the biggest part, can the Manufacturer of the equipment submit a performance bond to cover their part on behalf of the primary contractor? Can we submit multiple performance bonds, one from the primary contractor and another from subcontractors?	Yes, proposers may submit additional performance bonds for work to be performed by subcontractors.

5. **Section III.6.1.3.3 (Configuration, Asset Tagging and Deployment Services)** is amended as follows:
 - a. The following Category 1 services identified in paragraph (g) are deleted from this section and added to Section 6.3.2.1 (Category 3 Asset & Inventory Management and Tracking):

"Affix asset tags to devices and scan and upload tag information"
 - b. The following Category 1 services identified in paragraph (c) are deleted from this section and added to Section 6.3.1 (Category 3 Distribution Logistics and Technical Support Services):

"Deliver devices and accessories requests under 2,000 from PRDE inventory to designated site locations within three business days. The schedule for device deliveries in excess of 2,000 will be coordinated and approved by the PRDE."
 - c. The following Category 1 services identified in paragraph (j) are deleted from this section and added to Section 6.3.1 (Category 3 Distribution Logistics and Technical Support Services):

"Deliver devices to specified locations ready for use"
6. **Section III.6.2. (Professional Development, Curriculum Integration and Technical Training)** is clarified as follows: In addition to the training requested in Section 6.2., proposers should as propose technical training for 30 field technicians and 10 Data Center technicians.
7. **Section III.6.1.3.4 (Repairs/Ticket System for Laptops and Tablets)** is amended as follows:
 - a. The following sentence is deleted from paragraph (a), because all devices will be purchased with warranties: "Ability to transfer warranty from a non-functional/lost/stolen device to a new device purchased without warranty."
 - b. Delete the following report requirement from Category 1 Section 6.1.3.4 paragraph (k) and move to Category 3 Section 6.3.3 (Call Center/Help Desk) paragraph (i):

"Provide monthly reports on status of repair tickets. Minimally, reports should contain the information below:

 - Types of repairs for both open and closed tickets
 - Repairs by schools
 - Repair status of open tickets
 - Support trends
 - Statistics showing which open tickets were open for 1-2 weeks, 3-4 weeks, 3-6 months, and longer than 6 months"
8. **Section III.6.3 (Category 3: Project Management and Asset Inventory Management and Tracking)** is amended to change the reference in the first sentence from Category 1 to Category 3, so that the sentence reads as follows: "Proposals for Category 3 Services should include all of the services specified for Category 3 Services Part A, B and/or C..."
9. **Section III.6.3.1 (Distribution Logistics and Technical Support Services)** is amended as follows:
 - a. The following sentence in paragraph (b) is deleted: "Provide onsite technical support for assessing and troubleshooting reported device issues across multiple locations"
 - b. Paragraph (e) is amended to read as follows: "Deliver devices to vendor(s) contracted to provide device configuration and technical support"

10. **Form 11 – Device Proposal Functionality Compliance.** The Form 11 attached to the RFP is replaced with the Revised Form 11 attached to this Addendum at Exhibit A, and posted on the PRDE website at www.de.pr.gov.
11. **Evaluation Criteria #5 (Comprehensiveness of proposal for delivering all categories of requested equipment and services).** Criteria #5 is clarified as follows:

Additional points will be added for every proposal that includes more than 1 of the total 7 service category sub parts – the first sub part proposed will not receive any Criteria #5 points; 2.5 points will be awarded for each additional sub part proposed. For example, if a proposal includes 3 of the 7 sub parts, the proposal will be awarded 5 Criteria #5 points (2 x 2.5). Another example – if a proposal includes 6 of the 7 sub parts, the proposal will be awarded 12.5 Criteria #5 points (5 x 2.5).

PUERTO RICO DEPARTMENT OF EDUCATION



**EXHIBIT A TO RFP 2018-002 ADDENDUM NO. 1
PROPOSAL SUBMITTAL REVISED FORM 11: DEVICE PROPOSAL FUNCTIONALITY COMPLIANCE**

LAPTOPS

	MINIMUM FUNCTIONALITY SPECIFICATION	PROPOSAL COMPARISON TO SPECIFICATIONS			NOTES/EXCEPTIONS
		MEETS	EXCEEDS	DOES NOT MEET	
a	Convertible notebook that allows the device to switch between laptop, tablet, and tent forms. Keyboard remains attached to the device at all times.				
b	Attached full-size keyboard that should be able to flip around out of the way in tablet mode				
c	Processor - Intel Celeron N4100 Processor (1.10 GHz, up to 2.40GHz Burst, 2MB cache), Intel® Pentium® N4200 Quad Core Processor (2M Cache, 1.1 GHz with Turbo up to 2.5 GHz), or Pentium 4405U Dual Core Processor (2M Cache, 2.1 GHz), Intel Core i5 processor (2MB, 2.3GHz dual-core with Turbo Boost up to 3.6GHz)				
d	4GB DDR3L RAM				
e	Intel® HD Graphics 500 Series Video				
f	Storage - 120GB SSD hard drive. eMMC not accepted				
g	Weight - 3.5 lbs or less (additional detail under "Device Portability")				
h	Wi-Fi - 802.11 a/b/g/n/ac Wi-Fi (802.11n 2.4GHz and 5GHz)				
n	Miracast (Intel® Wireless Display) Compliant				
o	Bluetooth - 4.0 wireless technology or greater				
p	Operating System - Windows 10 Education				
s	1.0 MP front-facing cameras (world facing cameras are optional)				
t	Rechargeable battery - eight-hour battery capacity that will allow the device to be used throughout a standard school day with the wireless antenna activated without being recharged (additional detail under "Device Power")				
u	Display - 11.6-inch diagonal multi-touch capacitive touch display capable of operating with the attached keyboard -1080 x 800 or 1366 x 768 minimum resolution or better				
v	Built-in mono-speaker (2w)				
w	Input/output interfaces for video, keyboard, computer, audio and capable of connecting to standard video output devices such as digital projectors, smart boards, computer monitors, and TVs (additional detail under "Ports and Print Service"). At minimum, the device must include the following ports: 2 USB (at least one of which is USB 3.0) 1 HDMI or HDMI adapter (storage containers for any proposed adapters must be included in proposal) 1 3.5-mm stereo headphone mini-jack 1 RJ-45 or RJ-45 adapter (storage containers for any proposed adapters must be included in proposal) Built-in microphone				
x					

LAPTOPS

PROPOSAL COMPARISON TO SPECIFICATIONS

	MINIMUM FUNCTIONALITY SPECIFICATION	MEETS	EXCEEDS	DOES NOT MEET	NOTES/EXCEPTIONS
y	AC power adapter and appropriate interface/power cable (minimum 5 ft. length)				
dd	Ruggedized casing or protective cover that is, at a minimum, capable of providing protection for the device sustaining a four-foot drop. Drop test should be performed in accordance with MIL-STD-810G.6 Procedure IV. Additionally, shock test should be performed in accordance with MIL-STD-810G, Method 516.6 Procedure I. Proposal must detail all tests that have been completed on the device, and what certifications the device holds regarding drop, shock and spill testing.				
ff	All electrical components must be Underwriters Laboratory (UL) Listed.				

TABLETS

	MINIMUM FUNCTIONALITY SPECIFICATION	PROPOSAL COMPARISON TO SPECIFICATIONS			NOTES/EXCEPTIONS
		MEETS	EXCEEDS	DOES NOT MEET	
a	Tablet form factor				
b	Processor 1.3 GHz Apple A7 processor or Intel Celeron N4100 Processor (1.10 GHz, up to 2.40GHz Burst, 2MB cache), Intel® Pentium® N4200 Quad Core Processor (2M Cache, 1.1 GHz with Turbo up to 2.5 GHz), or Pentium 4405U Dual Core Processor (2M Cache, 2.1 GHz)				
c	1GB RAM				
d	Storage - 32 GB				
e	Weight – 2.0lb or less				
f	Wi-Fi – 802.11 a/b/g/n Wi-Fi (802.11n 2.4GHz and 5GHz)				
g	Bluetooth – 4.0 wireless technology or greater				
h	1.0 MP front-facing (world facing cameras are optional)				
i	Built-in mono-speaker (2w)				
j	AC power adapter and appropriate interface/power				
k	Ruggedized casing or protective cover that is, at a minimum, capable of providing protection for the device sustaining a four-foot drop. Drop test should be performed in accordance with MIL-STD-810G.6 Procedure IV. Additionally, shock test should be performed in accordance with MIL-STD-810G, Method 516.6 Procedure I. Proposal must detail all tests that have been completed on the device, and what certifications the device holds regarding drop, shock and spill testing.				
m	All electrical components must be Underwriters Laboratory (UL) Listed				
n	Minimum tablet screen size is 7.9 inches Rechargeable battery – eight-hour battery capacity that will allow the device to be used throughout a standard school day with the wireless antenna activated without being recharged.				

CARTS

	MINIMUM FUNCTIONALITY SPECIFICATION	PROPOSAL COMPARISON TO SPECIFICATIONS		
		MEETS	EXCEEDS	DOES NOT MEET
a	The cart must house at least 30 devices.			
b	The external construction must be made from welded 12 - 18-gauge solid steel frame			
c	The shelving must be 20-gauge steel or thicker			
d	Slot size be at least 1.25" or more to accommodate current PRDE issued student laptops and tablets with keyboards			
e	Dividers must be consisting of shock absorbing ABS Plastic or Nylon shelf divider system to prevent wear and tear on devices			
f	Cart width must not exceed 28" to fit through all classroom doors and cart footprint should be as small as possible to take up less space in the classroom (e.g. 28" x 28")			
g	Electrical components must be UL listed and cart shall have a switch located on the exterior of the cart to enable switching off of power to the cart if necessary			
h	Charging components shall deliver a sufficient number of amps per device to allow for charging in the shortest period of time without negatively affecting the electronics of the devices			
i	Must work with a standard 15 Amp electrical circuit. Smart power management system that prevents circuit tripping and protects devices by charging "round robin" style and is current sensing (able to determine the changing needs of the connected devices).			
j	Cart must be constructed of steel or similar durable metal that prevents exterior access to the contents without opening doors (no removable panels)			
k	External LED to indicate charging status			
l	Cart must have a cable management system to organize power adapters.			
m	Carts must have lockable doors and must include everything needed to secure equipment, either through a metal hasp and padlock, and/or keyed locking handles; ideally with multi-point security (2 or 3 bolt locking system). If a padlock (keyed or combination) is required it must be included.			
n	The casters must have oversized (4" - 6" diameter and at least 1" width) industrial grade balloon (solid rubber) tires with metal construction swivel castors capable of supporting 250+ lb. each). Non-marring rubber must provide easy rolling, quiet transport and be fully lockable.			
o	Carts must adhere to UL's 10-degree tip threshold.			
p	Carts must conform to common electrical and general safety standards (e.g. UL 60950, 1678, 1667, 498, etc.)			
q	Full access double doors in the front for the user and in the rear for the IT Administrator.			
r	Mostly unobstructed top work surface to accommodate peripherals such as printers or other devices.			
s	Cart must also provide ventilation vents to ensure devices don't overheat while charging in cart.			

PUERTO RICO DEPARTMENT OF EDUCATION (PRDE)
 REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
 MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT

PRE-PROPOSAL CONFERENCE
 Friday, September 7, 2018 at 10:00 a.m.

SIGN-IN SHEET
 PLEASE PRINT ALL INFORMATION

COMPANY	NAME	EMAIL ADDRESS	TELEPHONE
1 1 Apple, Inc	Christa Adz	christanadz@apple.com	5543704532
2 2 Forward Learning	Margelis Navarez	mnavarez@forwardlearning.com	787-342-0119
3 3 Caribbean Data System	Ana L. Rivera	arivera@caribbeandata.com	787-600-0114
4 4 Caribbean Data System	José Mustelier	jmustelier@caribbeandata.com	787-370-5555
5 5 LENOVO	Domingo Alonso	DSPALONSO@LENOVO.COM	964 701-5273
6 6 Gum Security Technology	Walter Cervoni	wc@gumholdings.com	787-579-3935
7 7 BEE0, IN	David Pinedo	pinedo@geop.com	781-621-6772
8 8 ComputerLink	David Morales	dave.morales@computerlink.cc	787-599-5466
9 9 Jira Alvarez	Diana P.R.	diana@alvareznicoh.com	739-940-0270
10 10 Santillana	Yamilet Soto	ysoto@santillana.com	787-781-9800
11 11 TELEMIC	JOANNA HERRERA	Joanna.herrera@dell.com	787-759-9999
12 12 Evertec	Rolando Carbia	rolando.carbia@evertecinc.com	787-759-9999
13 13 WF Computer	Elba M. Martinez	emartinez@wfcomputer.pr.com	787-349-4927
14 14 Computerlink	Daniel Morales	daniel.morales@computerlink.cc	787-599-7511
15 15 Evertec	JOSE RODRIGUEZ	JOSE.RODRIGUEZ@EVERTECINC.COM	287-234-3597
16 16 RSM	Indhira Cruzado	icruzado@rsm.pr	(789) 757-6164
17 17 Caribbean Data System	Elizabeth Figueroa	eFigueroa@caribbeandata.com	787-774-6969
18 18 Camera Mundi, Inc.	Rubén Ramos Lomba	rmosos@cameramundi.cm	789-743-4876
19 19 Camera Mundi, Inc.	Eduardo Fuentes	efuentes@cameramundi.com	787-743-4876
20 20 SM, Inc.	Luis A. Berniós	luis.bernios@sm-pr.com	787-239-1552

* 69 Attendees from 39 Companies



PUERTO RICO DEPARTMENT OF EDUCATION (PRDE)
REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT

PRE-PROPOSAL CONFERENCE
 Friday, September 7, 2018 at 10:00 a.m.

SIGN-IN SHEET
 PLEASE PRINT ALL INFORMATION

	COMPANY	NAME	EMAIL ADDRESS	TELEPHONE
21	Camera Rando, Inc	William Norwin Sontolero	wnorwin@cameramundi.com	787 602 0162
22	WFCORP	Pedro De Lez		
23	Jose A. Tulla	WF Campila S.	jat@tullacaw.com	787 752-9646
24	Ahmed Technology	Elliot Cardona	elliott@ahmedtech.com	787-413-7362
25	Marta Roberto			
26	Netax Technologies	Maria Rodriguez	maria.rodriguez@netax.com	787-502-9828
27	SPS Inebfue	Jose Rando	josera@netnow.com	787-546-1250
28	Evertec Corp LLC	Karla Rosaro	Karla.Rosaro@evertec.com	478-6521
29	Jose F. Rivera Group	Jose J. Rivera	Jrivera@edgpr.com	586-6308
30	M Adviser and Consult	Milagros Hernandez	mae.educando@gmail.com	787-647-6653
31	Educational Development Group	Famin L. Echevarria	rechevarria@edgpr.com	787-415-9181
32	MAE	Tomás F. Sepúlveda	Sepulveda.Tomas@edgpr.com	787 247-2609
33	CSA	Aurora Galan	Aurora@psgroup.com	787 231-5331
34	CSA	Kasiel Amacho	rcama@psgroup.com	787 396-0638
35	T Saad NBS	JESUS SAAD	JSN@NBES.COM	
36	Rajud Comah	Rajud Comah	SAAD NAZER@J	787 7630303
37			rcama@cssgroup.com	787 -396-0638
38	KARLA FURNITURE MFG	Carlos Montaner	kfurniture-pr@yahoo.com	787-7941068
39	Document control System	Jose Cruz	J.Flores@documentcontrol.com	787 354 9723
40				

PUERTO RICO DEPARTMENT OF EDUCATION (PRDE)
 REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
 MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT

PRE-PROPOSAL CONFERENCE
 Friday, September 7, 2018 at 10:00 a.m.

SIGN-IN SHEET
 PLEASE PRINT ALL INFORMATION

	COMPANY	NAME	EMAIL ADDRESS	TELEPHONE
38	APPLE INC	DOUGLAS SNOW	dsnow@apple.com	207-749-8849
39	Forward Learning	Marta Crespo	mcrespo@forwardlearning.com	787-234-0205
40	SO PR	Cosme Lizarray	Cosme.Lizarray@SOpr.com	787-622-7677
41	WF Computer	William Figueira	W.Figueira@wfcomputers.com	787-594-1404
42	Jesio Technology Solutions	Miguel A. Sepeda	msepeda@jesio.com	787-772-6368
43	Jesio Technology Solutions	José Bruno	jbruno@jesio.com	787-772-6368
44	HP Inc	Norman Pizarro	norman.pizarro@hp.com	787-235-3151
45	HP Inc	Polo Sanchez	Polo.Sanchez@hp.com	305-582-9234
46	G-MET	Farame Turpillo	farame.turpillo@gmet.com	787-620-5260
47	Island Computer	Carlos Rivera	carlos@iscc-pr.com	787-647-3017
48	Zulma Rivero Global Ed.	Zulma Rivero	zulma.rivero@gmail.com	787-909-1913
49	Santillana	Karen Mena	KarenM@Santillana.com	939-280-3254
50	Dev EUC	Jennifer Sullivan	jeniffer.sullivan@bell.com	787-444-4405
51	WF Computers	Jorge San. Aponte	japonte@wf.com	787-640-4547
52	ZICOH	Miguel Santiago	miguel.santiago@zich-1a.com	787-360-4753
53	UDI	JOE MONTESINOS	JOEMONTESINOS@UDIONLINE.COM	305-987-4885
54	COMPUTERLINK	Willie Morales	willie.morales@COMPUTERLINK.CC	787-599-5465
55	CMSTEC	Mayra Ramos	Mayra.Ramos@cmstec.com	787-407-7007
56	Camera Mundi, Inc	Jorge Diaz	jdiaz@CAMERAMUNDI.COM	787-602-0212

PUERTO RICO DEPARTMENT OF EDUCATION (PRDE)
REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT

PRE-PROPOSAL CONFERENCE
Friday, September 7, 2018 at 10:00 a.m.

SIGN-IN SHEET

PLEASE PRINT ALL INFORMATION

	COMPANY	NAME	EMAIL ADDRESS	TELEPHONE
57 41	System One, Inc.	Rolando Torres	Rtorres@systemsonepr.com	787-783-5951
58 42	Future Learning	Tummy Diaz	futurelearning@live.com	787-836-8816
59 43	L S Investi-Edu. Corp	Jules Montez de J -	js@lsinvestieducator.com	787-977-0100
60 44	Jaime Gonzalez, Corp.	Jaime Gonzalez	jaime@jaimegonzalez.net	787-460-6673
61 45	Evertec	Juan C. Cruz	Juan.Cruz@evertecinc.com	787-579-4625
62 46	EM, Inc.	Juan Rayec Perez	juan.rayos@em-pr.com	787-504-6239
63 47	CASE SOLUTIONS	Jose Flores	casesolutionspr.marketing@gmail.com	(787) 384-9773
64 48	Angel Arguando			
64 49	Evertec	Angel Arguando	angel.arguando@evertecinc.com	787-392-4495
65 50	Excalibur Technologies	Amarely-Orosio-Acosta	ABCASIO@excaliburpr.com	787-444-2203
66 51	Robt Computer Serv	Rodolfo Orosio Ba	rosc@roscensiolabrio.com/pr	787-448-1244
67 52	Evelyn Rodriguez	ED Group	erodriguez@edgpr.com	(787) 528-0742
68 53	Veranet VERANET	Jean Paul Vissaya	jp@vissepolaw.com	(787) 633-9601
54				
55				
56				
57				
58				
59				
60				

PUERTO RICO DEPARTMENT OF EDUCATION (PRDE)
REQUEST FOR PROPOSALS (RFP) NO: PRDE-OSIATD-FY2018-002
MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT

PRE-PROPOSAL CONFERENCE
Friday, September 7, 2018 at 10:00 a.m.

SIGN-IN SHEET
PLEASE PRINT ALL INFORMATION

	COMPANY	NAME	EMAIL ADDRESS	TELEPHONE
69	William Mundi	William Negron	wmndi@cameromundi.com	787 602 962
62				
63				
64				
65				
66				
67				
68				
69				
70				
71				
72				
73				
74				
75				
76				
77				
78				
79				
80				

S

S



GOBIERNO DE PUERTO RICO

DEPARTAMENTO DE EDUCACIÓN
Oficina de Sistemas de Información y Apoyo Tecnológico a la Docencia (OSIATD)

REQUEST FOR PROPOSALS (RFP) NO:
PRDE-OSIATD-2018-002-MOBILE DEVICES, PROFESSIONAL DEVELOPMENT
AND PROJECT MANAGEMENT

Table with 2 columns: EVENT and DATE/TIME*. Rows include: Publication and Release of RFP, Deadline for Submitting RFP Questions, Pre-Proposal Conference (Optional**), Deadline for Submitting Letters of Intent (Mandatory), DEADLINE FOR SUBMITTING PROPOSALS, and Selection of 3 Proposer Finalists, and Presentations and Product Demonstrations by Finalists.

*All listed times are Atlantic Standard Time (AST)
**The Pre-Proposal Conference will be held at the address listed on the Pre-Proposal Conference Registration Form (See Appendix I)

LATE PROPOSALS WILL NOT BE ACCEPTED PROPOSALS
SUBMITTED BY FAX WILL NOT BE ACCEPTED

PROPOSERS SHALL DELIVER THREE (3) COPIES OF PROPOSALS AS FOLLOWS:

- 1 Signed Original Proposal in a 3-Ring Binder with Financial Statements, clearly marked as the Original
1 Exact Copy of the Original Proposal on a Jump Drive, including Financial Statements, submitted along with the Original Proposal
1 Exact Copy of the Original Proposal submitted by shared document link emailed to osiatdproposal@de.pr.gov

ALL PROPOSALS MUST BE ADDRESSED AND HAND-DELIVERED BY PROPOSER OR COURIER
TO THE FOLLOWING ADDRESS BY THE DEADLINE:

José L. Narváez Figueroa
Director Ejecutivo III
Puerto Rico Department of Education
Corrections Building, 4th Floor
Tte. César González, Esquina Kalaf Urb. Industrial Tres Monjitas
Hato Rey, PR 00926

All Proposer questions concerning the RFP and the competitive proposal process should be in writing and emailed to: osiatdproposal@de.pr.gov. This RFP, all attachments and clarifications/addenda are available for download at: www.de.pr.gov.





GOVERNMENT OF PUERTO RICO

DEPARTMENT OF EDUCATION

Office of Information Systems and Technology Support (OSIATD)

RFP NO: PRDE-OSIATD-FY2018-002-MOBILE DEVICES, PROFESSIONAL DEVELOPMENT AND PROJECT MANAGEMENT

August 17, 2018

TO PROSPECTIVE PROPOSERS:

The Commonwealth of Puerto Rico Department of Education (the "Department" or "PRDE") is requesting proposals pursuant to the above-referenced Request for Proposals ("RFP"). The purpose of this RFP is to select Proposer(s) to purchase mobile device equipment, accessories, peripherals, supplies, and to provide repair, technical training and educator professional development services for the Department's students and educators in support of the Technology Plan approved by the U.S. Department of Education on May 1, 2015. The RFP and Proposer selection process are conducted in accordance with the terms of this RFP. Notice of the RFP is published on the PRDE website and the Office and Budget Department Bids and RFPs website.

Proposers are requested to propose services to be provided under the direction of the PRDE's Office of Information Systems and Technology Support for Teaching for all of the Department's schools during the term of the awarded contract. Each proposal must be in the format specified in the RFP, must include all of the required submittals specified in the RFP and be submitted by the deadline set forth on the cover page of the RFP. In addition, Proposers are invited to participate in a Pre-Proposal Conference on September 7, 2018 at 10:00 a.m. All interested Proposers are encouraged to register in advance for the Conference by completing and submitting the Registration Form attached to the RFP as APPENDIX I.

All Proposers are required to submit the Letter of Intent to Submit a Proposal as specified in the RFP. The Department intends to award a contract to one (1) or more Proposers selected to provide services beginning after the execution of an agreement.

On behalf of the Department, we encourage qualified Proposers to respond to the RFP and thank you in advance for your interest in providing technology services to our schools.

Sincerely,

Marie Ortiz Sánchez
Chief Information Officer



P. O. Box 190759, San Juan PR 00919-0759 • Tel.: (787)773-2696

The Department of Education does not discriminate under any circumstance on the grounds of age, race, color, gender, birth, religion, veteran status, political ideals, sexual orientation, gender identity, social condition or background, physical or mental incapacity, or for being victim of aggression, harassment, or domestic violence.

Contents

I. ABOUT THE PUERTO RICO DEPARTMENT OF EDUCATION	1
II. GENERAL INVITATION.....	4
III. REQUESTED EQUIPMENT AND SERVICES	9
IV. SERVICE LEVEL AGREEMENT; LIQUIDATED DAMAGES; RETAINAGE	26
V. GENERAL TERMS AND CONDITIONS	31
VI. SPECIFIC TERMS AND CONDITIONS	44
VII. PROPOSAL FORMAT AND SUBMITTAL REQUIREMENTS	49
VIII. EVALUATION COMMITTEE AND PROPOSAL REVIEW	57
APPENDIX I: PRE-PROPOSAL CONFERENCE REGISTRATION FORM	59
APPENDIX II: EQUIPMENT AND SERVICE REQUIREMENTS.....	60
APPENDIX III: PROPOSAL FORMAT AND SUBMITTAL CHECKLIST.....	63
APPENDIX IV: PROPOSAL SUBMITTAL CHECKLIST	64
PROPOSAL SUBMITTAL FORM 1 – PROPOSAL SIGNATURE PAGE	65
PROPOSAL SUBMITTAL FORM 2 – SAMPLE PRICE PROPOSAL FORM.....	66
PROPOSAL SUBMITTAL FORM 3 - NON-COLLUSION AFFIDAVIT	68
PROPOSAL SUBMITTAL FORM 4 - PROPOSER QUESTIONNAIRE	69
PROPOSAL SUBMITTAL FORM 5: PROPOSER REFERENCES (3 REQUIRED).....	70
PROPOSAL SUBMITTAL FORM 6: DESIGNATION OF SUBCONTRACTORS	76
PROPOSAL SUBMITTAL FORM 7: CERTIFICATE OF INSURANCE COVERAGE	77
PROPOSAL SUBMITTAL FORM 8: LETTER OF INTENT TO SUBMIT A PROPOSAL	79
PROPOSAL SUBMITTAL FORM 9: W-9 TAXPAYER IDENTIFICATION NUMBER/CERTIFICATION (IRS)	80
PROPOSAL SUBMITTAL FORM 10: MOBILE DEVICE SPECIFICATIONS.....	81
PROPOSAL SUBMITTAL FORM 11: DEVICE PROPOSAL FUNCTIONALITY COMPLIANCE	82

I. ABOUT THE PUERTO RICO DEPARTMENT OF EDUCATION

1. OVERVIEW

The Puerto Rico Department of Education (the "Department," "PRDE") is the government agency that directly runs and operates Puerto Rico's public school system. Unlike most states, the PRDE acts both as a State Educational Agency (SEA), and as a Local Educational Agency (LEA). Information concerning the approximate size of the PRDE school system is as follows:

THE PRDE SCHOOL SYSTEM*	
Students:	300,000
Schools:	856
Educators:	25,000
Educational Regions:	7

*Estimates

A list of 2018-2019 schools is posted on the Department's website at www.de.pr.gov. Updates will be posted from time to time to reflect any closings or consolidations approved for next year. Proposers are encouraged to check the Department's website frequently for updated information.

2. TECHNOLOGY GOALS

The Department considers technology to be a vital and effective vehicle for empowering transformation of learning, schools, students and educators through creative processes and innovation. Our primary goals for technology in our school system are as follows:

- A. Technology will be available and reliable.
- B. Wired and wireless access will be available in every classroom, in every school
- C. All schools will transmit data within the Wide Area Network (WAN) at a minimum of 750 MB speeds, and each school will have at least a 750 MB connection to the Internet Service Provider.
- D. Students and staff will be able to connect to the network quickly, they will be assigned a set of permissions to the network, and they will be able to work with Department-owned devices.
- E. Within the next three (3) years, we will work to achieve 25% of all our students having mobile devices and for 60% of 6th, 7th and 8th graders having mobile devices in their schools.
- F. Provide support multiple cloud-based platforms for collaboration and creation (i.e. Google Apps for Education (GAFE), Office 365).
- G. Evaluate technology competencies of teaching staff.
- H. Create a digital resource for student learning and training educators.
- I. Provide on-demand online learning opportunities for educators and students to improve technology skills and content knowledge as well as face-to-face training in small and large groups.

- J. Develop an integrated planning model that includes Title 1, Special Education, Teaching and Learning, Instructional Coaches and educators with regard to software and hardware selection and implementation.
- K. For all of our educators to feel confident to support students' growth as digital citizens.
- L. Enable a rich technology curriculum at every grade level.
- M. Create innovative learning spaces at all of our schools.
- N. Create technology strategies to support instructional transformation.
- O. Professional development training for all educators on integrating technology into curriculum

Further, our vision for student use of technology centers on grade-level curriculum rather than in terms of "Technology," "IT," or "Digital" and leads to each student being able to --

- A. Demonstrate age-appropriate keyboarding speed and accuracy
- B. Demonstrate the ability to solve the most common tech problems
- C. Demonstrate use of tech tools outside of class
- D. Differentiate between tech tools and understand how each is uniquely suited to a task, purpose, and audience
- E. Learn to transfer knowledge of technology from known skills to unknown skills
- F. Learn to transfer knowledge of technology from tech class to other classes and home
- G. Demonstrate and practice safe, responsible and legal use of technology

3. TECHNOLOGY PLAN

As the third largest public school system in the United States (based on student enrollment), the Department faces significant challenges, and sees technology as one important tool to help meet those challenges. Where student technology access is available, it is often in a traditional "computer lab" setting rather than integrated into the everyday classroom curriculum.

The Department's 2014 - 2019 Technology Plan (the "Technology Plan") was approved by the U.S. Department of Education. The Technology Plan outlines how the Department intends to meet these and related challenges over the coming years by leveraging newer technologies in better ways to improve educational outcomes significantly.

The Technology Plan was prepared at a time when several significant trends were converging to galvanize a change in education, including major shifts in how educators think about and deploy technology to enhance student achievement. Some examples of these include the rapid adoption of mobile devices and tablets at an unprecedented rate because smaller devices take less space in the classroom, use less power and are more student-friendly. The norm for educational computing has become a 1:1 ratio of mobile computing devices to users.¹¹ Also, the adoption of "cloud-based" computing, or moving "everything" – from educational software applications, to multimedia content, to standardized assessments, to student work – out to the Internet, is popular because of its convenience and also since it reduces the need for schools to use highly skilled IT labor to manage file servers and disk images, which thereby cuts IT costs. These new technology measures require *much* higher bandwidth Internet connections and the infrastructure to distribute that bandwidth to the classrooms.

¹¹ 5 K-12 Ed Tech Trends for 2012," <http://thejournal.com/articles/2012/01/10/5-k-12-ed-tech-for-2012.aspx>.

In addition, in June 2013, former President Obama announced the ConnectED initiative which set a five-year goal of high speed connectivity for all schools and reflects a widespread recognition of these new educational trends. The Department embraces these trends and changes in technology and utilizes this RFP to leverage the technology needed to provide a quality education to every child. The Technology plan and RFP are closely related as the RFP solicitation must mirror the technology goals of the Technology Plan, ensuring that it is requesting the appropriate equipment and services in order to meet the needs of the Department. Specifically, the RFP bases much of what it is soliciting for proposals on the Technology Plan Infrastructure, or Element 3 of the Technology Plan, where it discusses a needs assessment of telecommunication services, hardware, software, Internet connectivity and its distribution and other services that will be needed to improve education.

[Remainder of Page Intentionally Left Blank]



II. GENERAL INVITATION

1. OBJECTIVE

The Department is requesting proposals pursuant to **RFP No: PRDE-OSIATD-FY2018-002-Mobile Devices, Professional Development and Project Management** (hereinafter, this "RFP"). The equipment and services described in this RFP shall be procured through PRDE's Office of Information Systems and Technology Support for Teaching ("OSIATD") for all of the Department's schools (PRDE Schools). The Department's goal is to provide mobile devices to 60% of students in 6th, 7th and 8th grades, to 25% of all other students and to 30,000 eligible educators.

The Department is interested in selecting the best solutions for the deployment and maintenance of mobile devices, for professional development and curriculum integration services for the Department's students and educators, and for technical training for OSIATD personnel. To this end, the Department will consider purchase and managed service options presented by qualified Proposers and intends to award a contract to one (1) or more qualified Proposers selected to provide the equipment and services requested in this RFP.

2. RESTART PROGRAM FUNDING

On April 30, 2018, the U. S. Department of Education ("USDOE") announced new disaster relief funding for schools under the federal Immediate Aid to Restart School Operations ("Restart") program. The funds were awarded to State Educational Agencies ("SEAs") with students and schools impacted by Hurricanes Harvey, Irma and Maria and the 2017 California wildfires. These SEAs, in turn, are to provide assistance or services to local educational agencies (LEAs) to help defray expenses related to restarting school operations and restoring the normal learning environment for students and families affected by the hurricanes and wildfires. PRDE was awarded \$589 million in Restart funding.

The Restart funds are committed and fixed for the full 3-year term of the contract; funding for the three (3) one-year renewal options is contingent on future appropriation(s) for the renewal period. The fixed Restart funds allocated for the mobile devices, professional development, repair and other related services are sufficient to cover all costs of the 3-year contract.

Restart funds support, among other products and services, the following:

- (a) Rebuilding school district communication and information networks, including restoring Internet connectivity by rewiring routers, switches, hubs, computers, and printers;
- (b) Replacing homework software systems;
- (c) Replacing wireless network connectivity for portable classrooms;
- (d) Replacing technology equipment, including phone and intercom systems;
- (e) Hiring additional technical staff to install wiring, hardware, and software;
- (f) Replacing services for off-site electronic data storage;
- (g) Purchasing data recovery for hard files;
- (h) Providing additional hardware and software programs for use in tutorial and remedial programs;
- (i) Recovering and expanding student progress monitoring systems;